OLA SSD Scholarships

General Information:

There are three types of scholarships available through the Oregon Library Association, Support Staff Division (OLA/SSD): the SSD Continued Education (CE) Scholarship, the Donetta Sheffold Scholarship and the Susan Mincks Scholarship. These Scholarships:

- Are intended to help someone participate in/or attend such events as a state, regional, or national conference, a seminar, or a class that pertains to something such as support staff training, library science, or first time membership into OLA/SSD.
- Are awarded according to the number of applications received and the current financial status of the Support Staff Division.
- Applicants who are current members of the SSD will be given priority over nonmembers.
- Are awarded for various amounts. The value of each scholarship will be at least $30, but not more than $200.
- Scholarship funds are limited in any calendar year
- An applicant may receive only one scholarship every 18 months.

The SSD CE Scholarship:

The purpose of this scholarship is to assist with continuing education.

The Donetta Sheffold Scholarship:

This scholarship is awarded to someone who shows potential to be a leader and a mentor, who is an inspiration to members of OLA/SSD, and other support staff throughout Oregon, and who has the potential to grow as an individual.

- The Donetta Sheffold Scholarship may also be used in conjunction with other funds.
- Applicants must provide a narrative of what they envision their goals and accomplishments will be as a result of being awarded this scholarship.
- Recipients will be asked to submit a written report to the SSD Executive Committee, addressing the event attended.
- Recipients may be invited to share their experience at an SSD meeting.

The Susan Mincks Scholarship:

The purpose of this scholarship is to assist with the attendance at an SSD Conference by:

Awarding one scholarship for the registration fee of a nonmember to attend an SSD Conference.

Awarding one scholarship for the registration fee of a member to attend an SSD Conference.

Application Process:

Application materials for both these scholarships must be received at least 1 week (7 days) prior to the event you would like to attend and/or participate in. For instance, if you would like to use one of these scholarships to attend the annual OLA Conference or the annual SSD Gateways Conference, your application materials must be submitted at least 1 week (7 days) prior to the event.

When applying for one/both of these scholarships, please keep the following points in mind. In addition to the formal application:

- Applicants must submit a detailed budget of expected expenses.
- Applicants must submit a narrative statement describing what they expect their personal growth and career developments will be as a result of the program they are to attend.
- Applicants for events other than the annual OLA and SSD Conferences should be accompanied with printed materials that describe the event. Photocopies of such materials are acceptable.

Application for Financial Support

The Support Staff Division awards scholarships for members to participate in state, regional and national conferences relating to library support staff, training and/or library service. Please complete and return a copy of this form to Rea Andrew at rea.andrew@newbergoregon.gov. Contact Rea by email or by calling 503-554-7731.

If you are awarded an SSD scholarship, submitting this application means that you agree to present a written or oral report to the SSD Executive Board, at a date and time to be determined later.

Date	
Name	
Library	
Email address	
Phone number	
Mailing Address	
City, State, Zip	

1. Are you applying for the Donetta Sheffold Scholarship? ☐ Yes or ☐ No

If yes, please provide a narrative with your vision and goals for desired or expected accomplishments after using the scholarship.

2. For what purpose are you requesting a scholarship?

☐ OLA Conference   ☐ SSD Conference   ☐ OLA/SSD Membership

☐ Other: (please indicate what, including date(s) of the event)

3. Are you an: ☐ OLA Member   ☐ SSD Member   ☐ Not a member of either

4. Describe what you hope to gain from attending/joining and address the event's relationship to library support staff and your library service.

5. Itemized estimate of total expenses (include registration fees, travel costs, housing and meals).

6. Are you eligible for continuing education funds from your institution?

☐ Yes   ☐ No

If yes, please indicate what portion, if any, of the above expenses will be paid by your institution.