

OLA Board Meeting

April 17, 2019

Vancouver, WA Hilton OLA/WLA Joint Conference

Approved Minutes

In Person Esther Moberg President, Kathy Street Secretary, Shirley Roberts, Angela Arena OYAN Chair, Stuart Levy OASL President, Buzzy Nielsen (Past President), Meredith Farkas ACRL President, Elaine Hirsch Vice President, , Melissa Little Leadership Committee Chair, Jerianne Thompson PLD Chair, Jeana Menger CSD Co-Chair, Stephanie Lind Legislative Committee Chair, Karen Muller, Star Khan, Darci Hanning State Library of Oregon, Kate Lasky, Lori Wamsley Treasurer, Jennifer Patterson incoming State Librarian of Oregon.

Agenda Change 3:40 Buzzy nomination panel

- I. Kathy motion Jeana 2nd changes in Agenda all approved
- II. Minutes Buzzy motion Meredith 2nd all approved
- III. Introductions
- IV. Shirley Association Report
 1. All business with the conference are moving forward
 2. Lots of OBOB payouts
 3. Working on Mentor Program
 4. Cyber Insurance and Board Insurance approx. \$300-\$3500 annually
 5. OLA Ballot will be ready Monday, April 23, 2019
 6. IL Summit registration and payments
 7. Reference Summit taking registrations
 8. Leadership Institute registrations
- V. Esther was appointed to the state Census 2020 Oregon Complete County Committee. will have high importance in the census process. State Library of Oregon meeting Esther presented an update April 17, 2019
- VI. Core Value Statement Update from Esther, they are still working on refining the document. There will be discussions on the intent of the Mission Statement of OLA. Questions as to including Social Justice and Stewardship of Public Resources

- VII. PLD/OLA SWOT Teams Update The committee is still working on organizing. The goal is to have a mobile team that will help libraries with needs. Many factors will determine the direction of the committee. The committee is open to new members within the library field and outside contractors.
- VIII. Legislative Report: Stephanie reported:
 - a. Library Legislative day was very successful
 - b. National Legislative day will not be official this year since ALA will be in Washington DC. A rep went to the ALA invitation only fly-in.
 - c. Legislative committee sponsored pre-conference
 - d. Elaine is hosting the pilot Engage
 - e. 9 bills are being tracked this year. The State Library Board extended thanks to librarians for their actions this year. There is a tracking sheet Elaine referenced. (Get copy from Stephanie)
- IX. Jennifer Patterson, incoming State Librarian provided a brief bio of her library career. Introductions were made by librarians present at meeting.
- X. Nominating Committee report by Buzzy:
 - a. President Elect-Kate Lasky and Sonja Sommerville
 - b. Secretary Graham Fox and Laura Bacca
 - c. Treasurer Karen Muller and Lori Wamsley
 - d. ALA Councilor Kirsten Broadbeck-Kinney Suzanne Sager and Laura Kimberely
- XI. Treasurers Report made by Lori Wamsley
 - a. Budget Request Form(BRF) this form will be used when you have a request that does not meet using the ERF form. This will formalize the process as opposed to asking through email. The funds would be from the General Fund. A discussion followed as to if the form could be submitted outside of the budget cycle. Lori, Shirley, and Esther will revise the form to include a portion regarding timing and intent.
 - b. Revenue Stream is fairly flat based on membership. Lori suggests forming a task force/special committee to analyze possibilities for increasing revenue. Shirley clarified the previous idea of standardizing fund raising throughout the association. Esther asked for a formal motion to form the

committee. Stuart Levy moved and Kathy Street 2nd to form a special committee to analyze revenue stream.

- XII. State Librarian report from Caren Agata.
 - a. Recruitment of State Librarian was successful, Jennifer Patterson will start May 13, 2019
 - b. State Library Budget has left to go to Governor. Budget is at current funding levels.
 - c. Strategic planning will be beginning in the fall is the plan.
 - d. State library renovation project has not progressed as planned.
 - e. Working on infrastructure improvements has been funded with vacancy funds. Refreshing conference and meeting rooms and security needs have been addressed.
 - f. Subject index (old card catalog of subject cards) that has resided at State Library has been digitized.
 - g. Eclipse product that is available for State employees and for the public has had an add-on title Eclipse Extra.
 - h. Agency wide staff training on Design Thinking.
 - i. LSTA grants have been reviewed and information will be released soon.
- XIII. LIOLA 19 Committee report by Lori, 20 attendees and 8 mentors are set. Mentor training will be May 11.
- XIV. OLA Quarterly migration was reported by Elaine. Since the last board meeting Pacific University will no longer be able to host the OLA Quarterly. Based on MOU, 6-month notice is required. Migration will be necessary by 12/2019. Esther requested Charles and Elaine to oversee the process. Various universities were contacted for possible interest. OSU and PSU replied. Based on committee members working at OSU it is the preferred choice. Questions from OSU and the committee include:
 - a. Possibility of available funds for migration (OSU question)
 - b. New MOU needs to be drafted, Esther and Shirley would update existing MOU.
 - c. Ongoing maintenance fees or hosting fees
 - d. Which database indexed in (are they LIS indexed), what statistics are kept, user experience
 - e. Open Journal Systems an open source platform
 - f. Designer cost is already budgeted

- g. What is the timeline, can OSU meet December issue date?
- XV. Code of Conduct; there is an OLA statement of Appropriate Conduct at OLA Conferences. A discussion followed about updating the policy and including references to Divisions and Committees. The duty would fall within the Diversity Committee. Divisions could use this as a possible example to develop a statement for specific divisions.

Meeting Adjourned Lori motioned Meredith 2nd