

To: OLA Board

From: OLA Leadership Committee (Elaine Hirsch, Chair)

Date: June 3, 2016

Re: Leadership Development Scholarship Proposal

Following discussion at the December 2015 OLA Board Meeting, the Leadership Committee was charged with developing a proposal to make use of monies in the Association's HAS OLA-MLS Scholarship Fund (approximately 25K) to assist in funding leadership development opportunities for the membership. Leadership development has been a topic of conversation with the Board since at least 2013, when Past President Penny Hummel created a Leadership Task Force to explore leadership development opportunities for the membership. The Task Force was formed partly in response to the loss of OLA member prioritization to attend PNLA Leads, the Leadership Institute of the Pacific Northwest Library Association, following OLA's dissolution with PNLA.

Purpose

To promote and support leadership development opportunities for all OLA members and contribute to the growth of leadership potential within OLA and libraries statewide.

Eligibility

All members of OLA, regardless of position or employment, are eligible to apply for scholarships up to \$1000. Up to three scholarships may be awarded annually. This amount was chosen to offset the cost of several well regarded leadership development institutes, including ALA, Harvard Institutes for Higher Education, and Chinook Institute for Civic Leadership ([Appendix 1](#)).

Deadline

Applications are accepted throughout the year (September 1 - August 30), and are reviewed at three points during the year (November 30, March 31, July 31)

Scholarship Application Criteria

Applicants must complete an online application form which includes:

- a brief personal description of the applicant
- the leadership training sought (name, dates, location, registration cost)

- scholarship funds sought and professional development funds provided by an employer or other sources, if applicable
- a statement on anticipated benefits/outcomes of the training
- ideas for how the applicant may serve OLA following the continuing education
- two letters of support from an employer, colleague, program advisor or OLA member for requests over \$500. One letter of support for requests under \$500.

Service to OLA

Scholarship winners agree to provide service to OLA upon receiving financial sponsorship for leadership development. Recipients may become active members and/or assume leadership roles within round tables, committees, or divisions; assist with conference planning (Annual, SSD, or OASL); or take ownership of an OLA Project ([Appendix 2](#)). Recipients may also choose to present a poster session on the attended leadership training at an OLA conference.

Ideas for the service component will be requested in the scholarship application. Service to OLA will be determined by scholarship recipients in collaboration with the Scholarship Working Group upon receipt of award and/or completion of sponsored professional development.

Scholarship Review

The Leadership Committee will establish a Scholarship Working Group to review applications (assessment rubric to be developed) and award scholarships three times a year. Preference will be given to applicants and training opportunities that demonstrate potential for leadership participation within OLA. The Working Group will serve as liaisons to scholarship applicants and recipients, and oversee (and potentially mentor) recipients' service to OLA following the sponsored professional development.

Promotion

If approved by the Board, the opportunity to apply for leadership development scholarships will be promoted in various ways. This includes lib-ors, the OLA Hotline, the OLA website, and the Annual Conference. Scholarship recipients could be announced during the OLA Awards Luncheon. Unit chairs could be asked to promote the opportunity to their Division, Committee, Round Table, and Task Force colleagues.

Fundraising

The Leadership Committee was tasked with developing a scholarship proposal for existing funds in the Association's Scholarship Fund. As scholarships are awarded, fundraising will need to be addressed to provide sustainability to the program. The Committee does not yet have a proposal for fundraising efforts, but recognizes it as an important piece of the scholarship program. Language on the Association website (including the Membership Forms under the heading "Optional Contribution") would be updated to reflect the revised intention and use of the scholarship fund.

We welcome suggestions for fundraising efforts and all areas of the proposal.

Respectfully Submitted,

Elaine Hirsch, Lewis & Clark College
Megan Dugan , Mt. Hood Community College
Michele Kinnamon, Estacada Public Library
Melissa Little, Beaverton City Library
Pam North, MsInfo
Cathy Zraggen, Deschutes Public Library

Program Name/Location	Duration	Cost	Library-Specific	URL
ALA Certified Public Library Administrator (CPLA) Program	multiple courses	registration+fees	Yes	http://www.ala.org/onlinelearning/management/classes/cpla
ALA Leadership Institute/Various	5 day	1600	Yes	http://www.ala.org/transformation/libraries/ala-leadership-institute
Chinook Institute for Civic Leadership/Oregon	6 day	2195	No	http://www.thechinookinstitute.org/
Eureka! Leadership Institute (CA only)	6 day	500	Yes	
Executive Forum/Lake Oswego	1 day/3-5 weeks	2195-2795	No	http://www.executiveforum.com/
Ford Institute Leadership Program/ Rural Oregon	No cost		No	http://www.tfff.org/what-we-do/vital-rural-communities/ford-institute-community-building/rural-leaders/ford-institute
Harwood Public Innovators Lab for Libraries/Atlanta (2016)	online courses	1495	Yes	http://www.orecities.org/Training/LeagueTraining/tabid/6710/language/en-US/Default.aspx
InfoPeople/online	3 day	150	Yes	https://www.gse.harvard.edu/ppe/program/leadership-institute-academic-librarians
Iowa Library Association Leadership Institute	3 day	150	Yes	https://www.oregon.gov/DAS/HR/Pages/LQ.aspx
League of Oregon Cities	1 day	150-200	No	https://www.gse.harvard.edu/ppe/program/library-leadership-digital-age
Leadership Institute for Academic Librarians/Harvard	6 day	3300	Yes	State Gov't only
Leadership Oregon/Salem	3 day	2655	Yes	
Library Leadership in a Digital Age/Harvard	12 week eCourse	1000	Yes	
Management Bootcamp/SISU Ischool Ecourse	5 day	1000	Yes	
Maryland Library Leadership Institute	6 day	550-650	Yes	
Mountain Plains Library Association Leadership Institute (MPLA members)	2 day		Yes	
Nevada Library Leadership Institute	2 day	"Nominal"	Yes	
New England Library Leadership Symposium (NELLS)	5 day	400	Yes	
New Jersey State Library Leadership Academy	9 day	400	Yes	
New York Public Library Leadership & Management Academy (NYLA membe	Multiple courses	130/800	Yes	
North Carolina Library Association Leadership Institute (NCLA members)	4 day	300	Yes	
Northern Exposure to Leadership Institute (Canada)	7 day	No cost?	Yes	
Northwest Leadership Seminar/Portland	3 day	295	No	http://www.nwleadershipseminar.com/
Oregon Bureau of Labor and Industries/Oregon	Varies	25-305	No	http://www.oregon.gov/boli/TA/pages/_form_taseminar.aspx#availableseminars
Oregon Institute of Leadership Development/AAWCC Oregon Chapter	4 day		Yes	http://www.aawccoregon.org/oid/
PCC Leadership Training Courses/Portland Metro	Customizable	Varies	No	http://www.pcc.edu/climb/training/leadership/
PNLA LEADS/Various	6 day	600	Yes	http://www.phila.org/leadership-institute
Sierra College Leadership Institute for Academic Library Managers	5 day	1200	Yes	https://www.sierra.edu/centers-institutes/institute-for-leadership-development/leadership-institute-for-academic-library-managers/
Sunshine State Library Leadership Institute (FL only)	1 day/8 months	250/2500 value	Yes	
TALL Texans Leadership Institute	5 day	815	Yes	
Wisconsin Library Association WeLead	2 year program		Yes	
Wyoming Library Leadership Institute	3 day	Travel costs only	Yes	

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CURRENT LIST OF OLA PROJECTS SEEKING YOUR HELP

Get Involved • Network • Develop Your Marketable Skills • Support Your Profession

These are specific projects that need someone to take the reins. Just email the contact person for each project to get the ball rolling.

Not finding a specific project that works for you? Contact the chair of any [division](#), [committee](#) or [round table](#) to find out about additional opportunities.

Want to add an OLA-related volunteer position to this page or have a question about this page? Please contact Meredith Farkas at mgfarkas@gmail.com.

last updated February 9, 2016

OLA Unit: OLA Communications Committee

Project: The Communications Committee is seeking an additional editor for the OLA Hotline, a biweekly email newsletter and blog. Desired Skills: 1) curiosity about the Oregon library community, and 2) enjoys learning and using web-based technology.

Time Commitment: 2 hours a month, give or take some with training.

Contact: Berenice Creecy, OLA Communications Committee

Email: berenic@multcolib.org

OLA Unit: OLA Executive Board

Project: OLA is seeking a volunteer to transfer the OLA 50th anniversary slide show presentation to a format that may be viewed online. The slide show, a written script, and an audio cassette tape are in the OLA archives stored at the State Library in Salem, Oregon. The script includes timing indicators for syncing the slide show with either the audio tape, a reading of the script, or both (we do not know what is on the tape or the slides).

The project may involve reading and recording the script, making technology choices, finding access to necessary equipment, and uploading the final product to the OLA website. This opportunity may appeal to people who are interested in archives, information repackaging, digital objects, and media creation. The person who takes on this project will be self directed and will manage and complete the project using his or her best judgement in coordination with the OLA Executive Board.

Contact: Michele Burke, OLA 2017 Conference Chair

Email and phone: michele.burke@chemeketa.edu or 503-365-4711

OLA Unit: [OLA Finance/Investment Committee](#) (must be logged in to OLA website to access link)

Project: Committee position – term 2015-2017. This group works to improve and expand investment of OLA fiscal resources to maximize our financial standing. In the near future we will be convening a meeting of the Finance/Investment committee to review recommendations on mid and short-term investments.

Contact: Stephanie Lind, OLA Treasurer

Email and phone: stephanie.lind@wccs.org

OLA Unit: [Oregon Association of School Libraries](#)

Project: Coordinate the compilation of a K-12 library contact list of staff at Oregon K-12 libraries. Help OASL identify staff and create a contact list for collaboration, conferences, surveys, and professional development opportunities. Identify staff who provide instruction. Because this is a big project, multiple volunteers will be welcome.

Contact: Robin Rolfe, OASL President

Email: president@oasl.olaweb.org

OLA Unit: [Intellectual Freedom Committee](#)

Project: Support Celebrate the Freedom to Read in Oregon (BBW) Volunteers are needed to help contact libraries and provide resources to support the creation of Banned Books displays. Planning for BBW 2016 will begin in May, but please let us know now if you are interested in participating.

Contact: Roberta Roberts and Garnetta Wilker

Email: r.richard@pcc.edu and gkwilker2@gmail.com

OLA Unit: [Intellectual Freedom Committee](#)

Project: Update the [Intellectual Freedom Issues in Oregon News Database](#). Clippings of newspaper articles about challenges to library materials in Oregon are compiled and added to a searchable database twice a year. Volunteers are needed to create citations and abstracts of the articles in a spreadsheet. Proficiency with Microsoft Excel is necessary and attention to detail is critical. Volunteers must have or be willing to sign up for a free [DropBox](#) account to access the necessary shared documents.

Contact: Roberta Roberts and Garnetta Wilker

Email: r.richard@pcc.edu and gkwilker2@gmail.com

OLA Unit: [Support Staff Division](#)

Project: Archivist – 1 year term

Join the awesome team of the Support Staff Division, as you take over the 20 years worth of history of this professional organization, in the process of being digitized. Help us find a reliable method of storing the information online, with an eye to future searchability. Bring your tech savvy and love of history, work alongside your peers and learn all about the amazing people who have kept SSD strong since its beginning. Membership in the Oregon Library Association is a requirement - we can help with that!

Contact: Susan Bacina or Margaret Harmon-Myers

Email: susan.bacina@oregonstate.edu or Margaret.HarmonMyers@ci.eugene.or.us

OLA Unit: Northwest Central

Project: Content Harvester - Help keep the Northwest Central library continuing education website robust by posting upcoming continuing education events or resources. You could arrange to work 1-2 hours a month posting new content from training resources such as ACRL, Booklist, InfoPeople or others, or you could work for a block of time that fits your schedule adding content (in your area of expertise or an area recommended by the NWCentral administrator). This is an excellent way to immerse yourself in the environment of library continuing education and get skills using a Drupal-based content management system.

Contact: Gina Bacon

Email: gina.bacon@pcc.edu

OLA Unit: Support Staff Division

Project: Mobile technology training for support staff

Contact: Sean Park

Email: spark@cclsd.org