#### **OLA Board Retreat 2020**

**OLA Treasurer:** 

Oversee the financial aspects of OLA, in collaboration with the OLA Association Manager and OLA Board.

OLA Treasurer, 2020-2021:

Lori Wamsley

# **OLA Treasurer's Report**

Each Board Meeting, OLA Treasurer's report will include updates on:

- Revenue (membership dues & conference)
- Expenses (lobbyist, association expenses, conference)
- OLA/OASL Investments
- Any OLA Finance/Investment committee recommendations

Information on the OLA website under the "About OLA" tab for all members:

OLA Treasurer's Report: <a href="https://www.olaweb.org/executive-board-meetings">https://www.olaweb.org/executive-board-meetings</a>

All Financial Reports: <a href="https://www.olaweb.org/financials">https://www.olaweb.org/financials</a>

Note: You will need to login as a member to view financial information.

## **OLA Finances**

**OLA Association** 

OLA Annual Budget (General Fund)

Revenue (membership dues & conference income)

Expenses (lobbyist, association expenses, conference)

OLA Investments (OLA/OASL)

Unit Enterprise Funds (Divisions, Round Tables, Committees)

## **OLA Finances**

OLA Units (Division, Round Tables, Committees)

Enterprise accounts (Revenue)

 Membership dues, OLA pre-conference or separate conference/event income, fundraising/donations

OLA website → About OLA → Financials → Monthly Financials → OLA Enterprise Fund Report (you will need to login as an OLA member)

Budget Request from General Fund (BRF)

OLA website → About OLA → Financials → Budget Request Form

#### **OLA Finances**

OLA Units (Division, Round Tables, Committees, etc.)

Enterprise accounts (Expenses)

Reimbursements, Scholarships, Conference, etc.

Chair/president/treasurer of unit has authority to spend enterprise account funds by submitting Expenditure Reimbursement Request Form (ERRF):

OLA website → About OLA → Financials → ERRF

Note: ERRFs over \$500 require two signatures; please plan for extra time in these reimbursements being processed.

## **OLA Board Retreat 2020**

Interested in learning more about OLA Finances? Think about:

Being a Finance/Investment committee member

Running for OLA Treasurer in 2021 (two-year term)

Questions? Contact: <u>olatreasurer@olaweb.org</u> or <u>sroberts.ola@gmail.com</u>