Children’s Services Division

Fall Meeting Minutes

Saturday, October 21, 2017

**In attendance:** Natasha Forrester Campbell, Chair; Jane Corry and Jeana Menger, Incoming Co-Chairs; Anna Bruce, Summer Reading Chair; Carrie Kasperick, Lampman Committee Chair; Karen Fischer, Showcase Coordinator attended General Meeting

I. Board Makeup Discussion

* Consider changes to board makeup
  + CSLP rep: possible overlapping terms to cover fall workshop
    - Action: Revisit Fall 2018 with recommendations
  + ORCA rep: recommendation from Melanie Hetrick to remove ORCA representative from the board
    - Action: Board voted and approved a change to the bylaws
    - Action: Membership in attendance voted and approved a change to the bylaws
  + Mock Coordinator: CSD is now offering a mock workshop each year, with Caldecott offered in biennial rotation with other Youth Media Award. Suggestion that this position be a 1-year appointed, voting member of the board.
    - Action: Board voted and approved a change to the bylaws
    - Action: Membership in attendance voted and approved a change to the bylaws
  + Consider making OYAN and OASL chairs non-voting members of the CSD Board.
    - Action: Natasha will contact them first to solicit their input and interest

II. Lampman Award Update

* Carrie is interested in ideas for offering the award at a different time
* Suggestions included before the author event on Friday night of the OLA Conference, during the afternoon break on Thursday of the Conference, and at the Spring CSD Workshop
  + - Action: Carrie will explore alternate times and pricing of other options

III. Financials

* Review of current year financials, all available on the OLA website
  + - Action: Natasha will check on whether the website cost is an ongoing expense or one time
* CSD spent down some funds to offer author event at OLA Conference and Pre-Conference event
* Board has not traditionally had a minimum reserve.
  + - Action: Review and respond with more discussion in future
* Discussion of larger OLA financial committee/fundraising task force.
  + - Action: Natasha will add to next OLA Board agenda for discussion

IV. Scholarships

* Oregon State Library just offered up to $1,000 of additional scholarship money for committees with scholarship processes already in place.
* Discussion of potential changes to scholarship process.
  + Link to GSA site for suggested rates for hotels.
  + Lower limit for national level requests to $500.00
    - Allows CSD to provide scholarships to more members
  + Include yearly funding to provide, in conjunction with OYAN, one youth representative yearly for Legislative Day
    - Action: Natasha will discuss this option with OYAN Chair
  + Change application form
    - Remove meals from application
    - Breakout costs to show which costs are covered by other sources
    - Clarify what is expected from members when they return (some element of sharing their experience)
* We received two requests: Korie Buerkle requested $1,000 to attend Public Library Association Conference in Philadelphia and Taylor Worley requested $1,000 to attend Morris Seminar and 2018 ALA Midwinter Conference in Denver.
  + - Action: Board voted and approved $500 for Korie Buerkle and $500 for Taylor Worley.

V. Member Engagement Discussion

* Just over 100 total members
* Connect with local networks to survey needs and interests
* Provide afternoon event at Pendleton Leadership weekend?
  + - Action: Rebecca/Shirley will craft CSD Welcome Letter to all new members, with a link to kids-lib
    - Action: Review text of current Welcome Letter to all members
    - Action: Jane will map out current members

**Attendance for General Membership:** Darcy Smith from Lebanon, Julie Tibbetts from Lebanon, Paula Miles for Hillsboro, Dawn Borgardt from Hillsboro, Karen Hayes from Hillsboro, Dena Chaffin from Silver Falls, Karen Fischer from Eugene.

VI. Performer’s Showcase Update

* Next date is Saturday, September 29, 2018
* Send Karen new performer information so that she can invite them to participate
* Look for more information (call for performers) in March
* Last year was the first electronic manual. Feedback or ideas?
  + Liked that there was the option to print
  + More options for sorting (maybe have performers pick from menu or ranges)
* Ideas for backup location in case Salem in undergoing remodeling? Chemeketa Community College or Beaverton Library?

VII. Spring Workshop

* March? OYAN holds 4 meetings a year, so it will not work to coordinate the Spring workshop with them.
  + Offer Spring workshop along the corridor
  + Offer Fall workshop (in conjunction with OYAN) not along the corridor
* Ideas for March: K-readiness, partners in learning
* Hosted in Lebanon?

VIII. Mock Coretta Scott King

* January 27 at Multnomah County Central Library
* Skype conversation with Steptoe?
* Presentation from juror member
  + Suggestion: More background on criteria, fewer books with deeper discussions

IX. OLA Conference Proposal Updates

* Jeana is representative for CSD on the OLA Conference Committee
* 68 OLA proposals submitted with 12 specific for Youth
* Group provided feedback on suggested proposals
* Possible rubric for CSD workshop proposals circulated with goal of developing criteria for CSD sponsorship

X. Continued Membership Engagement Discussion

* Ideas: booth, table of ideas, button maker, solicit ideas at Spring workshop
* Call for volunteers - sign up sheet circulated
* Membership survey: Valuable? Yes!
* Clarify that all members are invited to board meetings
* Email members up to 2x a month with important information
* Utilize kids-lib to invite people to CSD events regardless of membership