**DRAFT**

**DIGOR Meeting Minutes**

**Fall 2012**

**November 9, 2012**

10:00 AM

Oregon State Library

Salem, Oregon

In Attendance:

**In person:**

Arlene Weible, OSL

Valery King, OSU

Jey Wann, OSL

Dorothy Ormes, SOU

Carol Drost, Willamette U

Angie Jannelli OSL

Heather Pitts OSL

Claudia Weston PSU

Joe Marquez REED

Lysa Hall Willamette Law

Jean Knudsen PSU

Melissa Hartley OSU

Margie Harrison OSL

Kate McGann OSL

**Remote:**

Liz Paulus Cedar Mill Community Library

Tiffany Thornton  U of O

Julie Christiansen Pacific U

Rachel  Hawes EO

Victoria Mitchell U of O

**Agenda**

Business Meeting – 10:00-12:00 pm

Lunch 12:00 – 1:30

Tour – Oregon State Law Library – 1:30-2:30pm

**Introductions**

The meeting came to order at 10:00 am

**Membership Report:**

OLA official status (12 official members)

* If you want to be counted please join OLA and add DIGOR endorsement on OLA website ($5)

**Funds Update:**

$1,180 - in account

Suggestions for use of funds:

Conference scholarships:

2013 conference registration
***Action Item***: need to check if we need to go through the OLA Scholarship Committee

* Arlene will check rules for OLA and then set it up for OLA 2013
follow best practices implemented by other groups
* Applicants should demonstrate interest in government information
* Tiffany will help with follow up

Conference call software is Go-to-Meeting and any of us can use it.

**OLA/WLA programs submitted for DIGOR**: Two submitted, one accepted

**American Factfinder program**: Charles Rynerson – local

* may need some travel reimbursement
* Arlene will take him to lunch
* Submit questions before workshop?

**Smart Technology in Government Stacks:  –** Dotty may present this as a poster session

Dotty - feedback on recent Census workshop at SOU –

* Regional Census presenter, Linda Clark – American Factfinder was very strong, Economic Census not as thorough

Spring OLA/WLA - no official DIGOR meeting /maybe dinner

**Trainings** - general, include library school students

**OLA Leadership retreat**: Silver Falls - summer
planning for initiatives
task force on library advocacy - resources for public to use to advocate for library
OLA Hotline has that information
Arlene will share info from OLA Board as it comes up

**Oregon Docs: Jey Wann**
Angie - updates all cataloging etc.
Heather - cataloging
Question for Depository Libraries: are you switching to RDA?
GPO - January - March (RDA)

* PSU: yes / Marcive hybrid records are coming in

Discovery: digital documents working with state archives may change how we catalog.

* Not full MARC possibly hybrid approach some in MARC, some not
* Would be Administrative Rules compliant.
* Difference would be that we probably wouldn't put everything in catalog at all but only in specific database.
* Question came up about standards: Shared ILS
	+ Current standards may not go forward because of Ex Libris changeover
	+ Issues include how libraries want to get records
	+ U of O had to make an exception for ORDocs
	+ Marcive has provided the Alliance with a bid for Federal documents
* Current inventory of extra Geology and Mineral publications has slowed down
	+ These will be offered. If you want the list to check let Jey know.
* Dept. Fish and Wildlife Library - adding some docs - Hatfield Marine Science Center receives the ones that are extra
* State of Oregon switched to new e-government contract, which has interrupted the main notification system for born-digital ORDocs. Things are improving, but please let Jey know if you noticed any online ORDocs that we haven’t archived.
* Arlene has not been working with Ordocs - she can answer a question but Jey  is more appropriate
* Change in Arlene's position - transferred from Government Research Services
	+ Still acts as regional
	+ Main work is consulting and outreach
	+ Offers reviews may change - send them to Arlene and she will give them to Dee Ann Smith

**Regional Federal Documents Update:** Arlene has changed positions at OSL and is now the Electronic Services Consultant in the Library Development Team. She is still responsible for the FDLP program at OSL, but will be less involved in day to day operations of the collections. The focus of her new position will be on statewide project supported by LSTA federal money for the state.

**State wide database licensing program** - provision of free Gale databases/Learning Express / will be looking at putting out a new contract for bid in the next year

**Libraries of Oregon** - info about statewide databases and other info for citizens that are not served by a public library

* Arlene plans to incorporate government information under Browse function
* *Libraries of Oregon website***:** [librariesoforegon.org](http://librariesoforegon.org/)
* Liz pointed out that the databases can be searched w/o authentication from anywhere in Oregon

**Training and outreach throughout the state**

* Arlene will be able to get out and do this for public and school libraries - will draw upon resources in DIGOR  - as training coordinator.

**Oregon State Focused Action Pan**:

* Sent a more general plan to GPO but have more specifics on the in-house plan
* Discussion of more detailed plan including issues about Oregon Explorer, Archive It limitations and checking withdrawal lists for historical items that might be added to digital collections.
* *Training***:** Academic Depositories
Developing Technologies for Instruction: Dotty/iPads
Local and regional partnerships - PSU/OSU
Orbis Cascade shared catalog environment - shared ILS
Outreach to libraries in eastern part of state - Ken Watson, coordinator at EOU
* *Training*: for public library staff: American Factfinder - community analysis at OLA/WLA
* Arlene can use help in identifying ways to increase training in various areas. We discussed various ideas ranging from:
	+ encouraging public library displays
	+ using new themed promotional materials from GPO
	+ government documents tables at other events (e.g. Archives Crawl)
	+ getting involved with 6-State conference group or start a PNW group.
* *Review and evaluate Or Regional Collection model and statewide FDLP practices - disposal process*
	+ Don’t flood each other with discards
	+ Lists (15 pages or less)
	+ Meet and refine procedures
	+ Meet with regional partners/share anticipated weeding projects
	+ standardized spreadsheets/cataloging backlogs - get staff involved

***Action item:*** have conversation about current guidelines and potential new tools to be applied (early January) - ASERL disposition tool

* *Planning for shared ILS*
	+ Make sure we are as transparent as we can be about the issues
* *Housing of maps; PSU concerns*
	+ Convene a meeting with all players/housing agreement adjustments
	+ SuDoc class numbers (may not be the best format)
	+ Valerie - Is on task force at OSU - to address maps issues
	+ Arlene suggested that the task force could be the lead on this issue communicate with all
	+ State Library doesn't house anything so the other libraries should take the lead
* *Collaboration with neighboring states* - Washington/Idaho
	+ Arlene favors a regional working across states. Maps, for instance, centralized in one library for whole region.
	+ Need collection to be fully cataloged for managing ILL
* **Reports from the fall Federal Depository Library Conference in Washington D.C. – Arlene, Claudia, Dotty**
	+ See Arlene’s attached reportDigitizing  Congressional Record: back to 1873 (intention) – FDsys
	+ Claudia and Dotty shared a few comments about their experiences at DLC. All agreed that the agency programs were good (especially the one on Federal Register) and virtual sessions worked well. Twitter was being used throughout the conference. Dotty was a presenter and had a good turnout.
	+ Programs are linked at: <http://www.fdlp.gov/home/repository/cat_view/177-outreach/97-events/101-depository-library-council-dlc-meetings/357-2012-meeting-proceedings>
	+ Arlene mentioned that the Council has influence over programs. She will be able to have influence next year as a member of the Council.

Liz went to National Cartographic Information Conference in Portland - ask her for any information

Meeting adjourned: Noon

We went on a very interesting tour of the State of Oregon Law Library, hosted by Peter Howard and Gary Morgan. <http://www.oregon.gov/soll/Pages/index.aspx>

**Report from Depository Library Conference**

**October 15-18, 2012**

**Washington, DC**

**By**

**Arlene Weible**

**Regional Depository Coordinator**

**Oregon State Library**

**Links to Information and Handouts from the Meeting**

[http://www.fdlp.gov/component/jevents/eventdetail/278/190|191|192/dlc-meeting-and-fdl-conference](http://www.fdlp.gov/component/jevents/eventdetail/278/190%7C191%7C192/dlc-meeting-and-fdl-conference)

**FDLP Forecast Project**

There were multiple sessions on the forecast project at the meeting, but Mary Alice Baish presented a good summary of the discussions at the conference in her final [handout](http://www.fdlp.gov/home/repository/doc_download/2209-fdlp-forecast-study-summary-discussion-a-future-roles.). I would highlight the following points:

* Further analysis of surveys will include qualitative analysis and targeted focus groups to further clarify concepts and priorities.
* Data is being used to prioritize current projects (for example, more training resources, quality control initiatives, etc.) and help build a FDLP strategic plan that will address current operational initiatives.
* GPO will prepare and distribute a white paper mapping the survey results to current administrative and statutory requirements for the Federal Depository Library Program by April 2013. This would be a first step in developing a specific plan for statutory reform of the program

If you did not complete your individual library survey and would still like to submit one, GPO has extended the deadline to November 30, 2012.

GPO has since made [other states’ action plans](http://www.fdlp.gov/home/repository/doc_download/2234-compilation-of-state-focused-action-plans) available, if you are curious about how other states approached this task.

**GPO Budget Outlook**

GPO is currently being funded at FY 2012 levels by the continuing budget resolution, which will go through March 2013. They, along with most other federal agencies, are doing contingency planning if Congress moves forward with budget sequestration plans. They are working with a potential 8.2% budget cut if sequestration moves forward.

**FDLP Operational Updates**

* DSIMS – new tool for managing item selections – <http://selections.fdlp.gov>
	+ The initial implementation is finished, and they have added over 900 item numbers to make it easier to select electronic only format. They are continuing to make improvements to user interface and report options. I would suggest that anyone who has not reviewed their item selection profile recently make sure they check out the new system.
* Cataloging projects
* Adding records to Catalog of Government Publications from historical shelflist (142,441 in FY 12)
* New project to add catalog records from 1895 and 1898 Monthly Catalog volumes
* Gearing up for RDA implementation in spring 2013
* GPO is also proactively harvesting federal agency web sites and working with groups who will be doing an “end of term” harvest after the presidential election.
* GPO announced a new promotion plan, which includes a new tag line: Government Information at Your Fingertips: Federal Depository Libraries. Brochures and other materials are coming soon; you can order directly from the [web site](http://www.fdlp.gov/outreach/promotionalresources/promomaterials).
* GPO is hiring new staff to concentrate on training curriculum development, systems, and web page development.

**FDSys updates**

* Treasury Reporting Rates of Exchange 1956-2005
* More content in US Court Opinions files
* Digitized Congressional Record (coming in next year)
* More app development, adding to the existing Budget, Congressional Directory, and Presidential Documents apps