

**Oregon Library Association Public Library Division
Executive Board Meeting**

January 8, 2021, via Zoom

Present: Halsted Bernard (Tigard Public Library), chair-elect; Amanda Bressler (Albany Public Library), at-large; Darci Hanning State Library of Oregon rep; Laura Kimberly (Newport Public Library), chair; Haley Lagasse (North Bend Public Library), at-large,

Absent: Glenn Ferdman (Beaverton City Library), at-large; Chris Myers (Lake Oswego Public Library), secretary; Will O'Hearn (Eugene Public Library), at-large; Erin Wells (Walla Walla Public Library), immediate past-chair.

1. Call to order

The meeting was called to order by chair Laura Kimberly at 10:02 a.m.

2. Approval of past meeting minutes

In the absence of board secretary Chris Myers, approval of minutes of December 11, 2020, meeting delayed until next meeting.

3. OLA EDI Antiracism Library Directors' Training Update

- Laura proposed pushing this training back a week to January 29th from 10:00am to 12:30pm.
- Marci and Alma will send an agenda closer to the date.
- This training will be open to State Library staff, as well as academic and research library staff. The training will be recorded, and we are still trying to figure out how to post it. (The Q&A after the training will not be recorded.)
- Laura and Halsted will introduce Marci and Alma at the training.

4. PLD Board Positions

- Positions with terms ending August 31:
 - 1) Position #1 - 2019-2021 (2-year term, elected in odd-numbered years)
 - 2) Position #2 - 2019-2021 (2-year term, elected in odd-numbered years)
 - 3) Vice Chair/Chair Elect
 - 4) Secretary: Chris will run for re-election
- OLA retreat in early to mid August
- When should we announce these open positions? Haley suggested announcing right before the OLA conference (20-23 April). Darci suggested opening nominations at the beginning of May, closing at the end of May, and elections in June.
- Darci also suggested advertising position descriptions in Hotline (2nd issue in March or 1st issue in April), then having an informational drop-in session during the OLA conference.

- Laura and Amanda will work on the write-up to go into Hotline.
- Amanda brought up the idea of a PLD listserv to disseminate information and encourage members to run for Exec Board positions. Amanda will email Shirley Roberts, Association Manager, to set up the listserv.
- There might be a branding issue in our acronym (PLD = Public Library Division gets confused with Public Library Directors).

5. PLD Quarterly Training Survey [\[link\]](#)

- We discussed the timing of sending out this survey. Darci mentioned the state survey that just went out which will close on January 17. We decided to wait to send this survey until after January 17, and to use it to launch our new PLD listserv.
- Darci suggested that we mention this is different from the needs assessment just sent by the State Library, and that our survey is specific to the topics that members want to see in the PLD quarterly training sessions.
- We discussed whether or not we would be inviting all PLD members or just directors to the quarterly training. Laura mentioned that the EDI toolkit training was intended just for the directors to start, but that we want all PLD members to be able to participate in other training.

6. April/May PLD Quarterly Training

- We decided on Friday, May 21, as the date for the spring quarterly training.

7. 2021 OLA Conference Update (Halsted)

- Pearl Award nominations open on February 1 and close on February 28.
- Halsted will collect Pearl Award information and check in with Glenn about moving that forward.
- Sidebar: Darci revisited our earlier thoughts about creating a timeline so that the Exec Board has a template to work from. Halsted will start a Google Doc for a PLD Exec Board timeline.
- Should we coordinate a pre-conference event? Should we focus on a virtual social event instead?
- Halsted will ask Lacey about options for virtual social events.

8. ODL Update (Michael Grutchfield/Elizabeth Sonstegaard)

- New Membership Applications: Harrisburg, Yachats, and O'Brien Memorial Library. O'Brien is in Blue River, OR and they lost their building in the Holiday Fire. There are some logistical hurdles, but they are hoping to work with them to find a creative solution to get their small population access to digital materials.

- They are preparing to vote on the Sora app/Public Library Connect program that Elizabeth discussed at the last PLD meeting.
- They are beginning to work on the 2022 FY budget, and the governing board can expect to see a straw poll from the executive committee. They will vote at the April meeting.

9. State Library Update (Darci Hanning)

- The State Library building remains closed to the public until further notice and being minimally staffed; however, staff are continuing to provide services remotely.
- The new COVID-19 Guidance document has been distributed to directors and will be more widely distributed (via libs-or and the COVID LibGuide) soon.
- LSTA Competitive Grant applications are due on February 1, 2021 by 5:00p. Please see the Competitive Grants Program section of our LibGuide.
- The State Library has contracted with Infopeople to perform a statewide needs assessment around continuing education needs of library staff in all library types. If you haven't already, please take the survey, the deadline is January 17. Additionally, invitations to participate in anonymous online focus groups will be going the week of January 11 – the date for the public and academic library directors' session is January 27, at 12:00p. If you're interested and available, please follow-up to the invitation!
- Buzzy Nielsen has updated the Library Services spreadsheet – if you have five minutes, we would love to see your updates. Having this information will help State Library staff not only answer the questions we've been getting but also see where libraries might need further support in responding to the pandemic.
- Virtual meet-ups for directors has a slightly new schedule: first Thursdays at noon (with Darci and Arlene Weible) and third Wednesdays at 4:00p (with Buzzy). Reminders will be sent out the day before each meet-up.
- Last but not least, our next Topic Talk will be on January 13 at 2:00p; it will be a "shared learning" event where attendees will hear from Oregon library staff who recently attended an online course on the topic of Providing Trauma-Informed Services in Small and Rural Libraries.

10. Adjournment

The meeting was adjourned at 10:52 a.m.

Minutes submitted by Halsted Bernard, vice chair.