

**Minutes of the
Public Library Division of the Oregon Library Association
Board Meeting**

**Friday, March 21, 2014
Hillsboro Shute Park Library**

- The meeting was called to order at 10:00 am by President Pam North.
- Present: Pam North, Maureen(Mo) Cole , Kevin Barkley, Stephanie Lind, Karen Muller, Dan White
- **Approval of January 24 minutes.**
Approval of the minutes from the January 24th virtual meeting was deferred to later date.

- **OLA Standards Project**

Pam provided an update regarding the upcoming electronic vote on the proposed Public Library Standards. It will be sent out on March 24th to all PLD members. Voting will close on April 14th. According to OLA bylaws, at least 25 PLD members must vote and the new standards must receive 2/3 of the total vote to be adopted.

There were a number of comments received on the Staffing section of the Standards. The PLD Board decided to accept the current standards as written with the possibility of revision next year.

Mo then asked a question: When do we know standard has been met?

Jane stated that to meet a standard the library must have a majority of the elements.

It would not be necessary to meet all the criteria, but the library must have a majority of the elements within a level, starting with Essential. Each standard would be evaluated separately.

The other members agreed.

Mo volunteered to create a score sheet for use with the Standards.

Steph asked what elements must be met in each standard. It was agreed that there were certain elements that were absolutely required and must be met before a standard is considered met. Although the revised standards are aspirational, there are certain elements that must be met. It was agreed that the required elements for each standard will be addressed at the next revision. "Core" may be used to identify these elements.

Next Revision

Other items to consider at the next revision include a Social Media Policy, Privacy Policy, and Public Information Policy and adding a Technology Plan to governance. The Technology Standard includes the technology plan statement, "Technology plan reviewed annually".

Pam will send a message to all members of the PLD explaining that there will be a score sheet provided with the revised Standards to assist with assessment. She will also acknowledge issues with formatting, glossary, hyperlinks, and parallel language and those will be addressed at the next revision.

The Board agreed that the frequency of assessments for each standard will be:

Essential – every 3 years, **Enhanced**- every 2 years, **Exemplary** –annually with the exception that the technology standard be reviewed every year.

- **OLA Conference Update (April 16-18, 2014 - Salem Convention Center)**

- Preconference

Stephanie reported that everything was set for the preconference program.

PLD-Sponsored Programs

- Confirm room monitor assignments – These were confirmed.
- Stephanie will monitor the preconference program.
- Mo will introduce Philip Margolin at the PLD dinner.
- Business Meeting –Will have only 30 minutes instead of the usual hour for the meeting. This did not seem like enough time to cover everything.
- PLD Dinner & Speaker – The dinner is scheduled from 7-9 pm. Phillip Margolin will start his presentation at 7:30 and will sign books afterwards.
- OLE Award – There were three nominees, all excellent candidates. The winner will be announced at 7:15 at the dinner.
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- **LOC Conference Program Update**

Speakers need to be reimbursed for travel, and overnight accommodations for one speaker.

- **Executive Board Report**

Pam reported that the February 7th OLA Board Meeting was a virtual meeting.

There were several proposed changes to the Bylaws at this meeting. One was a change to have the Round Table bylaws to be consistent with the bylaws of other OLA divisions.

The Executive Board would have a quorum if a majority of members present.

The state librarian would become an ex-officio member of the Executive Board.

The Board is also working on developing leadership training opportunities for new professionals.

The OLA Quarterly is now completely searchable online.

- **Financial** – The current balance of the PLD account is \$14,149.

- **Other Business**

The May 16th meeting was changed to May 30th and will be held at the Woodburn Public Library. Jane will check on availability.

It was noted that it is time to think of nominations for the next elections.

- **Next Meeting** – Thursday, April 17 (OLA Conference; Salem)