

**Meeting of the
Public Library Division of the Oregon Library Association
Board**

**Friday, May 15, 2015
Deschutes Public Library**

Minutes

Present: Maureen Cole, President, Kevin Barclay President –Elect, Jane Tucker (virtual), Karen Muller, Dan White, Secretary (virtual).

Call to Order: President Maureen (Mo) Cole called the meeting to order at 3:07 pm.

Minutes

The minutes for the March 19, 2015 meeting were accepted without correction

Conference Review

Karen stated, and all agreed, the Laika Studios presentation at the PLD Banquet was excellent. She said the speaker enjoyed making his presentation and would like to be invited back. There was very positive feedback from attendees, but she did not yet have the final financial figures. Unfortunately the room with floor to ceiling windows was not the best place for any projected images and the technology provided by the Hilton could have been better.

All felt the presentation of the OLE' Award was excellent. Also, the raffle for give-away items was a big success and should be incorporated into the next Banquet.

Sessions – Review

Karen had sent evaluation forms to the each presenter to pass out after her/his session. They were not used at most of the sessions, but Mo has evaluations for one session and Pam has them for the Arts session.

Mo raised the question of PLD having its own theme for the next conference; something like what you need to know and didn't learn in library school.

Also, it was agreed that PLD should take control of the sessions it is sponsoring instead of finding out after the fact

PLD will need to finalize these suggestions before September.

Mo asked for ideas for a pre-conference program to raise money for PLD.

Some suggestions were: staff communications – how to talk about hard things with other staff; dealing with the hard stuff; guns, weed, and animals- how to enforce behavior policies; welcoming spaces, arts program, and library MOTH like stories.

Another suggestion was a library TED talk program with presenters on different topics.

Also a presentation on marketing and library culture change by Pam Smith. Karen offered to contact her.

Conference Business Meeting

The minutes were approved with one correction.

The ethics section of the Standards, approved at the business meeting will be added at the next PLD meeting. The annual review of the Standards will also take place at that time.

It was suggested that the business meeting during the next conference take place off site. It met with everyone's approval.

SWAT

Jane did some research of other SWAT programs. She found that one program takes on one project each quarter. They invite applications from interested libraries. As part of the application the library is asked to state its "transitional goals". Also, applicants should have at least \$5000 to devote to the project, and the approval of the governing board. The library *determines what* the goal is for the project, but the *how it is done* is determined by SWAT team.

Jane reviewed her SWAT committee meeting notes. They felt it was important to develop a memorandum of understanding (MOU) it would not have to be legally binding but should explicitly state the responsibilities of the library and the SWAT team. The MOU should be ready to use by the next conference.

Kevin suggested library space as the topic of the first SWAT application. Jane said she might have a project that could be used as a test.

Jane will send this information on to Eva. –

Elections

The following PLD Board positions will be up for election this summer.

At Large positions two will be vacant.

Chair - Elect: Karen will run for this position.

Secretary: Dan will run again for this position.

Mo will send a request for nominations to libs-or.

Director's Meeting – Everyone has been told to save the date.

Policies Clearinghouse

Kevin has the Google Docs Policy site up. He will resend the links and create a generic PLD Gmail account. At this time only PLD Board members have access. He is going to upload three policies for Deschutes Public Library. He will also check to see if it is necessary to have a Google account to access the Policy site.

Mo said she was collecting policies from Clackamas County Libraries.

The next meeting is scheduled for Friday, July 10th. Jane will contact John at the Woodburn Public Library to reserve a meeting room.

Adjourn- The meeting was adjourned at 4:40 pm.