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| http://www.olaweb.org/assets/site/ola-logo.jpg | **Technical Services Round Table****Steering Committee Meeting**Friday August 30, 2024 10:30am – 3:30 pmNewport Public Library*McEntee Room*35 NW Nye StreetNewport, Oregon 97365[www.newportoregon.gov/dept/lib/](http://www.newportoregon.gov/dept/lib/) |

**In attendance:** Damon Campbell (UO, secretary), Mary Grenci (UO), Kristynn Johnson (EPL, incoming Chair), Lillian Curanzy (Newport Public Library), Michael Grutchfield (Cataloger, Portland Public School District), Ellie Avies (Collection Manager, Multnomah County)

**Regrets:** Robert Kohl

**10:30 -10:45 Introductions Everyone**

1. Lunch decisions – in case we need to order ahead.
2. Suggestions:
	1. Hybrid Meetings in the future – OLA Zoom link
		1. Opportunity for participation for people who cannot physically attend
		2. Know that there will be technical issues and accept that
			1. Less than ideal connection quality is better than none
		3. With notice, Damon could procure a loaner laptop from UO

**10:45-11:15 Updates from OLA board retreat/ OLA Annual debrief Kristynn/All**

1. OLA 2024 highlights/stats
	1. Kristynn doesn’t have the report from Emily yet
		1. TSRT OLA Session One: Spanish language subject headings and LGBTQ headings from Homosaurus
			1. Practical program featuring information on cataloging, subject headings, increasing access
		2. TSRT OLA Session Two: Intellectual freedom and library policy
2. Kristynn’s OLA Executive Board retreat/ OLA Executive Board meeting attendance
	1. Welcomed the new OLA President Ayn Frazee who outlined goals around creating community, communication and collaboration.
	2. Being at OLA Board meetings serves several purposes:
		1. Network with OLA and Division, Committee and Roundtable leadership and members
		2. Remind people that TSRT exists as a vital group
		3. Helps us learn the tools and resources available to Round Tables through OLA
		4. Share successes and learning experiences
	3. Learned about tools and resources available through OLA for updating website, etc.
	4. Went over the OLA annual report including from all Divisions, Committees and Round Tables, which will be posted at a later date.
	5. Went over OLA Financial reports.
		1. State library annual report, grants, focus idea for libraries
3. OLA Executive board wants each unit to provide a Unit Description (handout - Unit Descriptions & Expectations Template.docx)
	1. These will be used to generate data for describing each unit on the OLA website
	2. We, as a group, will have input on how this is filled out and Kristynn will distribute a draft she has composed
	3. Point 11 – potentially rolling “unrepresented” systems and application support staff into TSRT?
		1. Library Technology Round Table looks inactive so some folks may be open to idea
4. OLA Board meeting: presented LIOLA project: website audit.
	1. Kristynn passed out the LIOLA website audit. However because this coincides with our website redesign our group did not update our website as we plan to make many changes and the inactive links and other things that we pointed out were slated for deletion anyway. We look forward to our next website audit.
5. OLA is switching to using GOOGLE docs suite for the archive of documents in attempts to facilitate the change from one document shepherd to another.
	1. Documents often must be recreated because it was created by someone who has left the organization.

**11:15-12:00 TSRT Scholarship Lily/All**

1. 2024 scholarship recap
	1. Was not awarded last year
	2. Begin messaging/looking for applicants in December
	3. 2023 – librarian vs staff applications were radically different
2. Could we cover OLA membership for the recipient?
3. Next steps?
	1. Assess and reevaluate the form, criteria
		1. Less essay, more radio button?
		2. Add “need” as a criterion
	2. Publicize the scholarship – Kristynn intends to post a call for applicants October 4 with a deadline of December
		1. Another call end of October
		2. Add a mentoring component so people can find their bearings within the organization?
			1. Particularly if the person is early career
		3. Make it clear that this is available for people at any stage of their careers
		4. Clarify expectation of TSRT Steering Committee membership upon award
	3. Create a scholarship webpage, links, form (part of web redesign), which we currently lack
		1. This needs to happen before scholarship relaunch – Kristynn will reach out to Heather Pitts on this ASAP

**11:00-12:00 TSRT Committee Work All**

1. Update website
	1. Most resources on the website are cataloging-centric and out of date.
	2. Heather hasn’t had time to do the technical work to redo the TSRT resources page
		1. Kristynn will reconnect with Heather
		2. The website uses “Personify” (part of memberclicks) for updates, which Kristynn is learning to use
			1. Division of effort:
				* Cataloging – Robert
				* Acquisitions - Mary
				* Collection Development - Emily
				* Processing – Kristynn
				* Website work -- Heather
		3. Kristynn will post a call for support on the TS list. If no takers, she and Heather will do this work
2. Brainstorm ways to make TSRT focus more inclusive of other technical areas
	1. ILL is already represented in the Resource Sharing Committee, no need to fold them into TSRT
	2. Hybrid meetings would allow folks to participate virtually
	3. Directly contact folks formerly involved with LTRT
		1. Possibly rename our group to be more inclusive
	4. TSRT has been historically cataloging centric and the TSRT website redesign is being designed to change that
		1. Meetups, gatherings, online might help us network
3. Current TSRT SC Committees
	1. **Scholarship**
		1. Damon, Mary, Robert, Lillian
	2. **Conference committee/Session planning**
		1. Ellie, Michael is already on the OLA conference committee and would be interested in this one as well
		2. Group charge:
4. Assure that all TSRT backed session proposals are submitted by October 11th
5. Reach out to prospective speakers
6. Go to conference program committee meeting and present our proposals to advocate for TSRT programs being accepted. Meeting on October 20th virtual.
7. Attend conference as a contact for presenters
	1. **Website committee** – rather than redesign, tasks will be implementation and maintenance oriented this year
		1. Heather, Kristynn
8. Kristynn’s TSRT initiatives
	1. Heightened inclusion will again be the chair focus
9. Representation to be inclusive of acquisitions, cataloging, collection development and processing
10. Think about recruiting systems/technology staff to TSRT
11. Brainstorm barriers to participation in OLA and TSRT
	* + 1. Funding
			2. Interest
			3. Availability/life circumstances
			4. Ability
			5. Location
			6. More?
		1. Publicize the purpose and workings of our group more through Libs-OR and our own TSRT listservs

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| LUNCH on your own. We are able to have food and drink in the meeting room so we could entertain having a working lunch. You are welcome to bring a lunch with you. For those coming from a distance, some suggestions for lunch options can be discussed at the meeting. |

**1:00-3:00 Conference program proposal brainstorming Everyone**

1. Theme: Oregon Libraries United
2. Proposals due: Mid-October (exact timeline undetermined)
	1. **Bluesky – how AI is likely to affect the future of technical services (Maybe UO DSC has answers/info?)**
		1. Not doom and gloom. Is there anything new to add to the conversation? New opportunities? Surprise developments?
		2. Enhance workflows with human supervision?
		3. AI tools for assessing accessibility?
		4. Sustainability of AI (energy/water use)
	2. **Cataloging\***
		1. Preconference if we do both, or do one as a regular program (Mary will reach out to Orbis)
		2. Homosaurus – Michael to check with his contact to speak about a condensed version of the presentation they did for the Orbis Cascade Alliance but in a single session
	3. **Changes to monograph selection (UO folks might have a lead)\***
		1. Moving away from item-by-item selection, increased use of approval plans
	4. **Cost per use/Data Driven Acquisitions/Power BI (UO folks might have a lead)\***
	5. **Accessibility - US Department of Justice rule, “Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities.” (28 CFR 35)\*.**
		1. Kristynn may have a contact, Mary attended a Big Ten Academic Alliance (BTAA) meeting where someone presented and may be willing
		2. Mary will ask the presenter. If they require payment, we do have limited funds for speakers.
	6. Organizational change
	7. Space Planning
	8. Government Documents - Catalog Record Distribution Program
		1. Accidental government documents librarian?
	9. Intelligent Materials Management systems **(Ellie can reach out to the vendor**) – may not fit our audience, as it doesn’t work with academic or school libraries\*
		1. Sorting books for routing, closed stacks management
	10. Privacy/Data protection
		1. Patron data? Frontline staff and volunteer access?
	11. Open Access Publishing/Open Access Models
		1. Managing all of the available options?
		2. Factoring in APCS, figuring out how they work budgetarily, how do you track spending?
		3. Panel discussion
	12. Cost of E-materials/Hoopla
	13. Audiobooks Collection Development
3. Conference theme: Oregon Libraries United Location: Eugene, Oregon at Lane Events Center (Lane County Fair Grounds facility) 796 W. 13th Avenue
4. Dates: April 23-25, 2025
	1. Saturday sessions continue this year
		1. Remembering that Saturday was somewhat set aside for school librarians, but low attendance on Saturdays overall ended Saturday programming
	2. Pre-conference: Full or half day?
		1. Preconference is shifting – they’re looking for free and shorter sessions making the preconference day just another day in the conference instead of setting it aside for “pre-conferences”
		2. Preconference has been a big source of income for TSRT to fund our annual scholarship and to sponsor more continuing education. [Kristynn will ask the OLA program committee chair for more information].

**3:00-3:30 Task review and wrap-up Everyone**

1. NOW – All -- contact potential speakers, ask for their response by 9/15.
2. Monday, September 23rd - First round of calls for proposals
3. Saturday, October 26th - First round proposals due
4. Monday, November 18th - Second round of calls for proposals
5. Thursday, December 12th - Second round of proposals due
6. Kristynn will send a call out to TSRT for proposals. Ellie and Michael will help compose the call for proposals and monitor submissions. Kristynn will request that those who want help request it by 10/11 so they can make the 10/26 deadline
7. Kristynn will contact Heather about scholarship webpage ASAP to get the scholarship page ready to link to the OLA Scholarship page and to have it up and looking complete by the time we get applicants for our TSRT scholarship
8. Kristynn will ask the OLA program committee chair for more information about preconference income