

## **Agenda**

TSRT Remote Business Meeting 6-18-2020, 2:00pm

Invited: Amy Mihelich (Chair), Emily O'Neal (Vice Chair), Damon Campbell (Secretary), Kate Cleland-Sipfle, Robert Kohl, Jean Peick, Heather Pitts, Lori Robare, Suzanne Sager

Attendees: Amy Mihelich, Emily O'Neal, Damon Campbell, Heather Pitts, Lori Robare, Robert Kohl, Suzane Sager

Minutes by: Amy Mihelich

### HOUSEKEEPING

1. Introductions & share briefly where you are reporting in from
2. Appoint a timekeeper and/or minute taker if needed?
3. Additions to the agenda? None.
4. Report on TSRT finances: \$8772.20 as of 5/31/2020  
Expenditures since 9/1/2019 = \$300 for scholarship  
Income since 9/1/2019 (memberships) = \$205

### OLD BUSINESS

5. Candidates for next Chair and Secretary and elections  
Amy will email the TSRT list and then Libs Or to recruit.
6. Planning for 2021 conference
  - a. Do we want to have a virtual planning meeting in August? Yes.  
Need to review all submitted sessions.
    - i. When? Amy will send out a poll.
    - ii. How long? (Number of hours.) 2 hours
7. TSRT Scholarship
  - a. Report on current year  
Ellie Avis was awarded the scholarship of \$600 total. \$300 from TSRT and \$300 from the state library matching funds grant program. When the annual conference was canceled, Shirley Roberts (OLA Administrator) and Arlene Weible at the Oregon State Library agreed that Ellie could use the scholarship funds for

online learning instead. Ellie put together a curriculum of webinars and online courses which cost a total of \$604. She will send me (Amy) a report on how she used the scholarship and how it has benefited her professionally by June 26th (one online course is running through June). The report is due to the State Library by June 30th.

These were the courses she took:

- Know & Go: Increase Your Productivity with Time Management (Amigos)
- MARC: An Introduction (MCLS)
- Understanding and Using Library Data (Amigos)
- Getting to Know Your Users Through Interviews and Focus Groups (Library Juice Academy)

I kept notes on the entire scholarship process, including the text of promotional emails.

- b. Add Ellie to the TSRT steering committee? Part of the scholarship agreement was engaging in TSRT leadership. Amy will email Ellie and cc Heather. Prompt re: open leadership positions.
- c. Offer again? Yes, for conference. Conference attendance is valuable in that it provides the opportunity to meet with and network with other TSRT members and tech services workers in Oregon.
  - i. If offering again - person who will take lead: Robert
    - 1. Others who want to be involved: If you want to be involved, get in touch with Robert.

## NEW BUSINESS

- 8. Do we want to offer an online "About TSRT" meeting for all members? Yes, before the August meeting to discuss proposals and proposal process.
  - a. If yes, person who will take lead: Amy
    - i. Others who want to be involved: Emily.

9. Do we want to offer online training sessions like ACRL, STRT?
  - a. Lori can do a 1 hour session on Wikidata
    - i. Mid July or later - after town hall
      1. Others who want to be involved: Robert, Amy
  - b. Emily: Meeting/discussion around issues having to do with social justice, own voices, collection discoverability for diverse voices
    - i. ALCTS interest group model of discussion for 1 hour?  
Metadata interest group  
Shared google doc instead of Zoom chat?
10. TSRT engagement with OLA's [EDI Task Force recommendations](#)?  
For example: "Develop an equity collection development tool that can help selectors determine the validity of work about BIPOC and other underrepresented groups."  
[Robert]  
Start with discoverability, Emily's discussion from training (above).  
Many libraries have diversity audit tools - Save that for part 2 of the discussion.  
TSRT has expertise to offer.
11. If going to be doing additional online meetings or training, should we get a video conferencing account for TSRT? (May not need a paid one?)
  - a. Keep using OLA's for now.
12. Have another meeting on July 1 for any who could not make it today?
  - a. Amy will follow up with Kate - share what was discussed, decided. No need for second meeting.
13. TSRT mailing list archive has not been active, can be activated
  - a. Heather will email steering committee to ask.

#### TASK REVIEW & ADJOURN

- ❑ Amy will email TSRT list and then Libs-Or to recruit vice-chair and secretary.

- ❑ Amy will send a survey to steering committee to choose a time for a 2 hour conference planning meeting in August.
- ❑ Robert will take the lead on offering the TSRT scholarship again for 2021 - Amy will share documents with him from 2020 process.
- ❑ Amy will email Ellie to let her know she is going to be on the steering committee list, will cc Heather.
  - ❑ Heather will add Ellie's email to the TSRT steering committee list.
- ❑ Amy & Emily will work on an all-TSRT town hall type meeting focused on introducing the organization, getting involvement with the conference proposal process, and promoting further sessions.
- ❑ Emily will develop the discussion session around DEI and cataloging, discoverability.
  - ❑ Lori will share a recording of a similar format discussion held by the ALCTS Metadata Interest Group when it is available, in case it is helpful.
  - ❑ Amy is available to help.
- ❑ Lori will develop a 1 hour session on Wikidata.
  - ❑ Robert & Amy are available to help.
- ❑ Amy will update and share minutes.
- ❑ Heather will email the steering committee list about email archives for the list.