

 <p data-bbox="430 90 820 417"><b>OREGON LIBRARY ASSOCIATION</b></p>	<p data-bbox="820 90 1442 417"><b>Technical Services Round Table Steering Committee Meeting</b> August 23, 2019 10:00am – 3:30 pm Newport Public Library <i>McEntee Room</i> 35 NW Nye Street Newport, Oregon 97365 <a href="http://www.newportoregon.gov/dept/lib/">www.newportoregon.gov/dept/lib/</a> Please park in the lower parking lot</p>
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**In attendance:** Damon Campbell, Emily O’Neal, Robert Kohl, Kristin Jensen, Kate Cleland-Sipfle, Amy Mihelich, Jane Cothron, Rachel Aranowitz

**10:00 -10:15 Introductions** **Everyone**

- Lunch decisions – in case we need to order ahead.

**10:15-10:45 Updates from OLA board retreat** **Emily/Amy**

- Amy attended this year as incoming chair
  - Reforma – moving up to be a division
  - OLA rewrote it’s values statements – tightened up the language, up for approval next conference
- OLA 2019 highlights/stats
  - 925 attendees
  - 542 attended the whole conference
  - 28 attended pre-conference
  - 284 survey responses
    - 151 of these were from OR
    - 83% went Thurs
    - 65% went Saturday
    - 37% of respondents attended some kind of preconference
  - Ryan Dowd and Drag Queen Bingo were most popular
  - Lack of tech services programming was noted
  - Poster sessions were deprioritized
  - Conference planning committee was slammed, sponsored programs seem to get better attendance
  - WLA got 55%, OLA got 45% of preconference proceeds
- OLA 2020: Bend – “Equity, Diversity and Inclusion” 4/29 – 5/1
  - Planning 7-8 programs, 60-90 minutes each
    - Encouraging folks with similar program submissions to partner
    - Moving away from Sched
    - Fewer programs, less chance of getting stuck with a tiny room
  - Only slot for business meetings is 7:30am – we may need to meet remotely
    - Broadcast our meeting date/times to make more people aware and get more people into the room
  - Program Committee liaison
  - TSRT Trading cards? – CAT- Cataloging Acquisitions Technical Services
    - Each division/roundtable will have cards so folks can collect full sets
      - All we need to do is notify OLA that we want cards, let them know what the cards should say, and provide a visible/accessible person to hand out cards

- Visible/accessible – ribbon, button, t-shirts (with cats?)
- Financial Update
  - Conference tallies were complicated by the proceeds negotiation process and fiscal year. We're certain that we made money, but we're not sure about final numbers. Amy will inform the group when she receives this information

**10:45-11:00 TSRT Scholarship**

**Damon, Robert, Emily, All**

- Final draft on scholarship? - [here](#)
  - We're hoping for \$300 from us and \$300 from the state (price match).
    - We'll promise **up to \$600**
    - What do we do if we don't get matching?
- Matching funds through the State – application August 19
  - State library allows us to apply for fund matching up to \$1000. Applications will be accepted and reviewed – 12/09. We'll hear back by 12/27. We have to report out on use by 8/21/20
    - Amy will forward Arlene Weibel's informative email to Robert and Damon
    - TSRT applied for matching funds during the meeting
      - As of 9/3/19, the State Library has granted us matching funds.
        - They've matched our \$300 for a \$600 total scholarship
        - More information is forthcoming
        - If you know of likely candidates, make sure they're TSRT members!
- Next steps?
  - We need to formulate an appropriate survey/survey question to assess the outcome
  - Email Shirley and/or Heather Pitts in early October to ask them to add the scholarship to our website, then start promoting
    - Talk to friends
    - Share on lists
    - Blog posts
    - Article in OLA quarterly? – publication is behind
    - Mention on OLA hotline – mid October
      - Kate Cleland-Sipfle will generate this
  - Go live 11/1/19
  - Applications are currently routed to Robert. He can forward to the subcommittee or have them routed to a shared email
  - May need to look into adding a spam blocker of some kind at submission to avoid bots.

**11:00-11:30 TSRT Business**

**All**

- TSRT Blog - statistics? Still a useful tool? Does it get the word out there?
  - Does the blog get used enough to warrant our focus?
    - Probably not helpful or being viewed
      - We need to completely revive it (full-on blog campaign) or remove it
        - TSRT has moved to have the blog removed
- Remote meeting options
  - August meeting – mostly brainstorming – hard to do remotely
  - April meeting – mostly action items – more successful with remote attendees
    - Group feels that in-person is optimal. Remote option is a good last-ditch option for folks who cannot attend in-person.
  - Some folks can make conference meetings that can't make other meetings – offering them a remote option for other meetings could get more interest and participation

- Off-site meeting at conference – start as a business meeting and then convert to a happy hour social?
  - Socials get more attendance than 7:30am business meetings
  - We can use that meeting to talk about whether to offer a remote option at subsequent meetings
  - Restaurants and eateries might be noisy. Ask the library to provide space? Ask them early?
    - We’d want to know the date and time of the meeting by 2/1 so that Emily can reserve the space (conference Thursday, 5 or 5:30) would give us access to more attendees)
    - ACTION: Emily to reserve space for TSRT OLA meeting – Thursday, April 30<sup>th</sup> from 5:00-7:00 p.m.
    - The library is not walkable from the conference venue – we’ll need to arrange transit.
    - Conference center could work if we have the meeting after sessions have ended

LUNCH on your own. We are able to have food and drink in the meeting room so we could entertain having a working lunch. You are welcome to bring a lunch with you. For those coming from a distance, some suggestions for lunch options can be discussed at the meeting.

- **1:00-3:00**      **Program proposal brainstorming**      **Everyone**      Proposals due: Mid-October (exact timeline undetermined) – shooting for 7-8 sessions + a pre-conference
  - Preconference - collaboration with Libros for Oregon (cataloging Spanish material, why go to the Guadalajara Book Fair, how to apply, get involved? Map & Music cataloging? Changing formats, vocabulary?)
- Conference theme: Equity, Diversity and Inclusion
- Location: Bend, Oregon at the River house
- Dates: April 29 – May 2
  - Saturday sessions continue this year – do we need a Saturday session?
  - Pre-conference: Full or half day?

**3:00-3:30**      **Task review and wrap-up**      **Everyone**

- Preconference – “Building Capacity for Ethics, Diversity, and Inclusion for Technical Services” – authority control, ethical use of vocabulary, local practices (stickers, labels), diversity audits, specialized vs generalized CD, and access authority
  - Emily will present with a bunch of help (at least two additional speakers, who we need to find in the next month)
  - Amy will facilitate with help
  - Build in two 30 minute slots for attendees to discuss amongst themselves
    - Will need a number of speakers, each touching on a topic
      - Jane will contact Violet Fox
      - Amy will put out a call on the tsrt and OLA lists – team experienced speakers up with inexperienced ones.
      - Emily will investigate speakers from a related past ALCTS preconference
      - Kristin will contact Jane Sandberg from Linn-Benton Community College

- Jane will create a bibliography
- Diversity in Graphic Novels
  - Emily will check with April at Deschutes.
  - Amy will ask Mark, Rachel will ask youth librarians at her shop.
  - Kristin has offered to facilitate.
- Accidental Spanish language cataloger
  - Amy will present.
  - Emily will facilitate.
  - Emily checked with Lisa from Libros, who has agreed to be a presenter as of 8/29/19 as per Amy M.
  - Kristin will check with Mayra from her shop.
- Problems with the digital collection
  - Emily will present
  - Robert will ask Katherine for ODLC
  - Kate will help find someone
  - Damon will look into someone
  - Emily will facilitate
- Diversity and Vendors/world language vendors
  - Jane will check with Ellen Myrick. She gets books from small publishers worldwide and could speak to diversity.
  - Rachel and Amy probably have contacts as well
- Libraries loaning out hotspots (equity, inclusion) – Hotspots and the Digital Divide, “Serving the Digitally Divided”
  - Robert will find someone or present
  - Robert will facilitate
- RDA toolkit
  - Lori can present and facilitate.
  - Amy will check with Lori Van Deman from Cedar Mill Library and see if she can present
- Wiki Data
  - Lori can present and facilitate