

OLA EXECUTIVE BOARD MEETING

August 24, 2007

Portland State University – Millar Library

Meeting called to order at 10:18am by Aletha Bonebrake.

ATTENDANCE

Rea Andrew, Brandon A. Barnett, Aletha Bonebrake, Sarah Beasley, Diedre Conkling, Steven Engelfried, Mary Ginnane, Leah Griffith, Curtis Kiefer, Bob Kingston, Julia Longbrake, Linda Lybecker, Kate McGann, Stephanie Miller, Merrie Olson, Shirley Roberts, Janeanne Rockwell-Kincanon, Suzanne Sager, Jim Scheppke, Robert Schroeder, Liisa Sjoblom, Carolyn Rawles-Heiser, Caleb Tucker-Raymond, Loretta Rielly, Hannah Gascho Rempel, April Witteveen.

HOUSEKEEPING

Sarah Beasley explained local details, such as bathroom location and lunch plans.

Aletha called for additions to agenda and it was approved as is.

Draft minutes from the July 30-31 retreat were approved as corrected.

OFFICER REPORTS

President: Aletha Bonebrake

Aletha asked us to review the draft charges for the new advocacy task force and web task force, and asked for comments. There were no comments, accepted without vote.

Aletha asked us to review the draft position descriptions for the publications & communications committees, and asked for comments. were no comments, accepted without vote.

Aletha reported that she and Steve Skidmore have renumbered the Bylaws so they are more logical and easy to use. She will send the set to Stephanie Miller to post and distribute. No comments or vote at this time.

Aletha reported on significant additions to the Bylaws which were formally adopted at the last convention. Jim Scheppke pointed out that the changes were related to procedures.

MOTION: Leah Griffith moved to approve all changes to procedures as distributed. Carolyn Rawles-Heiser seconded. Approved.

Clarification and discussion regarding requiring the use of Memberclicks: While there was general agreement that Memberclicks should be used whenever possible for consistency, most of the discussion covered its requirement for events that charge money. Events that charge must use Memberclicks. Event prices should be set with the Memberclicks transaction fee in mind so there will be no loss on the transaction.

MOTION: Linda Lybecker moved that groups within OLA requiring registration with payment go through Memberclicks. Leah Griffith seconded with a friendly amendment that all registration, elections, and other functions go through Memberclicks, that Memberclicks can provide. Approved with friendly amendment.

Aletha reported that OLA LSTA letters of support are in progress.

Discussion of letter to OSU detailing our dissatisfaction regarding OLA conference: We approved writing letter at a previous meeting, Aletha would like to approve the content before sending. Some suggestion were made to soften the language slightly, and to also send a copy to the Corvallis Tourism Board.

MOTION: Sarah Beasley moved that the OLA Board approves OSU conference services complaint letter with minor edits regarding when we would consider returning. Suzanne Sager seconded. Approved.

Past-President: Leah Griffith

A \$50,000 check was received from the Betsy Priddy fund for HOLA!. The committee will likely meet in October to set procedures for this grant, including communications.

Oregon Reads is progressing well. Budget is looking good, and there are several ideas for programming, with a kick-off in the Portland Metro area and a closing event in Central Oregon. Meeting in Portland next month.

Vice-President: Sarah Beasley

Presentation of gift to Jim since he was unable to attend retreat.

Wordstock is November 9-11 in Portland. Sarah will work with David Pauli to see what might be possible given the short notice and cost involved (tables are \$550).

Sarah reminded division chairs to identify their one chosen proxy by the October 12 meeting, and to let her know if anyone wanted help drumming up more members for their groups.

Reminder that annual reports due next week.

Sarah made a plea to Wade to make the bylaws document easier to use on OLA's new website.

EBSCO sent a check for \$150, but with no indication of what it is for. Sarah wanted to know if anyone was expecting it. Speculation that it might be a donation for either the SSD conference or the Horner Exchange. Julia and Shirley will try to sort it out.

Treasurer: Julia Longbrake

Reminder to make sure your roster is absolutely correct because that's how McCulley's knows who is authorized, and to carefully look at your Roundtable and Division statements because the Treasurer does not track at that level.

OLA dipped into equity this year; income not as high as expected. The upcoming joint conference with WLA will also likely ding us too.

Jim Scheppke asked about the negative numbers in the checking account. Julia explained that sometimes the snapshot is taken during a transfer from the money market account and it only looks negative, but isn't.

Curtis Kiefer asked if dues collected via Memberclicks also incurs 5% fee. It does and we have not raised dues to cover that; something to consider.

ALA Councilor: Carolyn Rawles-Heiser

Carolyn made two motions in regards to ALA Resolutions:

MOTION: Carolyn Rawles-Heiser moved that OLA endorse ALA's Resolution on the Use & Abuse of National Security Letters, and that the President of OLA communicate this to Oregon's Congressional delegation. April Witteveen seconded. Approved.

MOTION: Carolyn Rawles-Heiser moved that OLA endorse ALA's Resolution on No Child Left Behind and that the OLA President communicate this to Oregon's Congressional delegation. April Witteveen seconded. Approved.

PNLA Representative: Steven Engelfried

Steve reported that PNLA conference in Edmonton, AB, went well and attracted 200 attendees. PNLA Leads, the leadership institute, will happen again fall 2008, they will be looking for mentors, and OLA will be asked to contribute \$1000.

State Librarian: Jim Scheppke

The Oregon Department of Education will pay for EBSCO for K-12 for this year, which is approximately \$159,000.

Jackson County voted to negotiate with LSSI for limited, outsourced library services. Jim is trying to stay involved and have a positive influence. There are several tentative plans and ideas floating around. Jim suggested that Ashland take a leadership role and run system much like Corvallis-Benton; he has sent them a written proposal.

Jim is concerned about precedent this sets. What should OLA do? Leah asks should we outline our concerns in a letter, focusing on the services lost? Aletha & Sarah will get started on a letter.

STAFF REPORTS

Web Member Manager: Stephanie Miller

Stephanie reviewed handout of reminders, tips & tricks, and who to contact about what regarding Memberclicks.

Asked what mailing lists should be set up through Memberclicks. They allows 5 free ones, which we will use for organization-wide lists. The fee for additional lists is \$25 each. Discussion will continue on this topic once we've had a chance to think about it.

TASK FORCE REPORTS

Advocacy: David Pauli
(absent)

Aletha mentioned handouts which detail the task force's ideas for marketing and tools that different kinds of libraries can use depending on their resources. Mary Ginnane added that presence at state/regional gatherings should be strategic, and thinks group should work with State Library when libraries are in "distress" such as Jackson County.

[[Break for lunch]]

Web Design Development: Wade Guidry

Sarah asked about file sharing instead of emailing attachments. Wade showed file repository in Memberclicks. Questions about who all should have access, worry about too many people having the kind of access where they might accidentally make a mistake. Web task force can make this part of set-up and training.

Wade reviewed ideas the task force has developed so far. He would like another design-oriented person on task force if anyone can volunteer or knows someone. They have not yet, but would like to do a brainstorming session at the next board meeting.

DIVISION REPORTS

Academic/ACRL/OR: Janeanne Rockwell-Kincanon

They are offering two scholarships for attendance at the fall conference.

Children Services: Karen Fisher
(absent)

Leah reported that the Betsy Priddy fund is offering a \$200,000 grant for Spanish children's materials for libraries serving less than 20,000 people. CSD will take responsibility if OLA would like to pursue opportunity.

MOTION: Leah Griffith moved that OLA shall pursue the Priddy proposal for grants to libraries of populations 20,000 or less for Spanish/Bilingual children's books. Julia Longbrake seconded. Approved.

It was mentioned that should we receive the grant, it would be nice if the materials had some kind of bookplate acknowledging grant and/or OLA.

OYAN: April Witteveen

April reported that we need to change the bylaws to add a CSL liaison.

MOTION: April Witteveen that OYAN bylaw 16 A.31 be amended as follows (for an additional executive board position): Collaborative Summer Library Program Liaison (may be held concurrently with another executive board position). Leah Griffith seconded. Approved.

Public Library Division: Linda Lybecker

PLD is trying to put together a pre-conference, and will have more business for the next board meeting.

Support Staff Division: Suzanne Sager

Suzanne report about the book repair workshops (one was happening next door at the same time as our meeting), and the SSD election was completed recently.

COMMITTEE REPORTS

Conference: Liisa Sjoblom

For upcoming joint conference with WLA, we've received almost twice as many proposals as slots. Notifications will go out after Labor Day. Four of the submission are asking for sponsorship so the conference committee wants to know if we can help sponsor these requests since we came in under budget on other speakers. Leah suggested divisions or other units could step forward where applicable, and Liisa will look into that idea. Some changes to breakfasts, and all Wednesday receptions will combine. If units

want a table at the meet'n'greet, Liisa can give you contact. Let Robert know if you want a room for your business meeting. Don't forget if you want a booth in the exhibit area to watch for those deadlines. Committee meets again September 17 at Ft. Vancouver library.

Intellectual Freedom: Bob Kingston

Mentioned that WLA passed same ALA resolution regarding Use & abuse of national security letters. Committee is working on Banned Books Week materials which will be available through the clearinghouse.

Publications: Loretta Rielly

Will table question about using recycled paper because of budget impact.

After discussion about possibly merging the Publications Committee with the Communications Committee, it was decided to let the newly established Communications Committee work out its role and then revisit.

ROUNDTABLE REPORTS

DIGOR: Kate McGann

Will meet soon at State Library to consider latest changes with Federal Depository program. The Centennial Project available from the State Library website. They are considering providing CE courses, and have applied to do a presentation at OLA/WLA conference. Sarah asked about pending legislation, Jim said it is in process, and they are working with Senator Wyden's office.

Preservation: (vacant)

Stephanie Miller asked if we have a chair for Preservation committee. Aletha is looking; someone must be found before the annual conference.

[[Meeting ended]]