

OLA EXECUTIVE BOARD MEETING

January 12, 2007
10 a.m. – 3 p.m.
(phone access 10 a.m. -1 p.m.)**
State Library, Salem

1. HOUSEKEEPING

Meeting called to order 10:09

ATTENDANCE

Aletha Bonebrake, Sarah Beaseley (by phone), Leah Griffith, Terri Washburn, Julia Longbrake, Steve Skidmore, Gregory Lum, Carolyn Rawles-Heiser, Steven Engelfried, Jim Scheppke, Janeanne Rockwell-Kincanon, Karen Fischer, Linda Lybecker, Suzanne Sager, Kelly Peterson (by phone), Bruce Flath, Maureen Cole (by phone).

Local details -

- a) **Approve** Agenda
- b) **Approve** Minutes: *November 17, 2006. Jim Scheppke moved to approve the minutes as amended. Suzanne Sager-Second. Passed unanimously.*

2 EARLY REPORTS TO MEET SCHEDULE NEEDS

- a) OLA/OEMA Joint Conference – Mo Cole and Gregory Lum – report attached

On January 3 there was a teleconference to discuss the financial aspects of the joint conference. Net profits will be split 50/50 up to the first \$50,000 of revenue and money after that split based on attendance by each group. In the past the money has been split by the number of attendees only. The goal is to make sure everyone gets the amount of money expected from the conference. There will be post conference sessions rather than a preconference. The Committee is still considering locations and dates for the conference. OEMA usually makes about \$20,000-\$25,000 per conference and a little more when they have the joint conference with WLMA. OLA makes \$25,000-\$30,000 per conference but makes less when doing a joint conference with WLA. Discussion was held on whether the \$50,000 split is reasonable given the usual profit made by each organization. In fiscal year 2009-2010, OEMA will have two annual conferences if the joint conference is held. OEMA would be making a sacrifice here because they will be having a fall conference and then the joint spring conference. They will then have to go another full year before having another conference. Jim Scheppke asked why we couldn't have both pre and post conferences which would extend the conference to four days and our costs by 25%. The goal is to focus the two conferences on Friday to help combine the two organizations. Saturdays could be used to do something for Boards and Friends. The Committee is trying to create a completely different conference. Seed money has been given by OLA in the past so may be available to help this conference. *Leah Griffith moved we proceed with a joint OEMA/OLA conference in 2010 with the recommendations of the Committee. Carolyn Rawles-Heiser-second. Passed unanimously.*

- b) PAST PRESIDENTS RT: Maureen Cole (morning only; by phone)

There has been little movement on the fund raising event at the conference to date. Mo needs to recruit some past presidents to help on this Committee.

c) State Librarian's Report – Jim Scheppke (split schedule)

The legislature is really springing into action. They want to schedule a hearing on the Ready to Read bill, HB2116, and make it the first bill heard by the Education Committee. This is frequently a good sign that they are interested this early in the session. Jim will be in Seattle at ALA on January 19th when they are having the hearing. It is proving difficult to find people to testify on such short notice. MaryKay Dahlgreen will be doing the lead testimony for the State Library. January 22nd is the brief presentation to the Ways & Means Committee on SB5523, the State Library's budget. Jim gave an update on public libraries at risk. The three libraries that lost elections in November are in danger of closing: Jackson, Josephine and Malheur County libraries. In Malheur, they decided to keep the library open on a very short schedule through the end of this fiscal year. There will be a ballot measure in May 2008. Josephine County is similar to Malheur with about 10 hours/week open. Josephine County has no plans presently for more funding measures. Jackson County will close in the spring as announced. Even if Congress extends the timber tax funding an additional year, the county will still close the library because of the monetary shortfall to the county overall. Jackson County lost pretty badly in November so it is hard to be optimistic about the future of ballot measures. Their best option may be a May 2008 ballot. There is now talk of a county income tax that could be put forward in May instead of just the library levy. Jackson County Library Services will close in April. The danger is Ashland and other cities in the county may form their own independent city libraries and split the county library system apart.

d) Treasurer: Julia Longbrake

Financial report

OLA is in good financial condition. See handout. The Honors, Awards and Scholarships (HAS) account changes discussed last meeting are in process and won't be reflected until the next statement. A money market account will be opened at CDIC for the HAS MLS Scholarship account to obtain a higher interest rate. Taxes are due January 15. John McCulley has been reminded to file an extension by that date if taxes have not been filed.

2007 Conference

At last year's conference, the registration fee for conference Committee members was paid at the same rate as the Student's and Trustees rate to recognize their work on Committee. The amount is \$95 instead of \$135 for registration. Lynne Mildenstein, Conference Chair, indicated this was acceptable to her. The Board was asked for their input. Since the reduced registration fee is in the bylaws under Conference Committee it will stand as is.

ORA excess earnings Summer Literacy Conference – information attached

There was a profit from this conference. OLA gave \$1,750 in seed money. \$3225.80 will be coming back to OLA and distributed to the divisions that originally contributed the money. The \$1,475.80 profit will go back into the General Fund or be used as seed money for similar projects by creating a new fund line. *Leah Griffith moved that we refund the donating units and remaining go toward seed money for the OEMA/OLA joint conference in 2010. Seconded by Suzanne Sager. Passed unanimously.* Aletha will put a place marker in the budget for this item.

2008 OLA-WA Joint Conference seed money

We need seed money for this now that the Committee is actually up and operating. Washington Library Association is putting in \$4,000 as seed money. Historically, Oregon has matched their amount. *Julia Longbrake moved that OLA provide \$4,000 seed money for the joint OLA-WLA conference in 2008. Seconded by Leah. Passed unanimously.*

e) Secretary: Terri Washburn
No report

f) Parliamentarian: Steve Skidmore

Steve is working on changes to and the structure of the Scholarship (and related new Committee, Scholarship Advisory) for OLA bylaws and procedures. At the November meeting there were some OYAN procedure changes made. Those were sent to Rachel and the changes have been made. There were two new scholarship Committees-Advisory and Selection Committees. Gary Sharp has delivered the information from one of the committees to Steve but he is waiting on the other. These will not require a vote of the body at conference. There are one or two lines in the bylaws that have to be changed but, they also will not need a membership vote at conference. There will be a few minor things for members to vote on during conference.

3. OFFICER REPORTS

a) President: Aletha Bonebrake

From last meeting: Does OLA want to support Wiki software in the budget at \$39.95 a month - Board action was deferred

The purpose of the Oregon Authors wiki is to make it really easy for access. They may be able to pull this into an archival format. Sarah Beaseley wants a printed list every several years and the information archived. Leah feels they still need the clipping service. *Leah moved we approve up to \$500 for software to make Oregon Authors online. Continue the clipping service as they have been doing. Sarah Beaseley seconded. Passed unanimously.* Aletha will call Kimberley Willson-St. Clair to be sure they haven't cancelled the clipping service. Karen Fischer asked if the wiki software could be used in other ways. The answer is we don't know at the moment.

NW Central and Continuing Education Committee

We haven't had a meeting of the Continuing Education Committee for sometime. Mo Cole has been doing an excellent job with NW Central. Mo has emailed Leah and Aletha about blending this Committee with NW Central. Aletha wants to get Board input on changing the role of the Continuing Education Committee. It is hard for NW Central to connect up with OLA without having the Continuing Education Committee involved. Mo would like to possibly use this Committee to try to make this work. She is on the advisory Board for NW Central. The state of Washington is also involved with NW Central and they are trying to have representatives from all types of libraries. Aletha is looking for the Board to come up with a concept or job description of what OLA's role is in this. Possibly a liaison role is the direction to go. It would be a non-voting position for multiple years. It was suggested the role be modeled on the Parliamentarian position. Steve Skidmore said that this would involve a bylaws change. He will bring this change of eliminating the Continuing Education Committee and substituting the liaison role to the Board in the March meeting. The Board can vote on it and bring it to the membership at conference.

ACLU Letter

The ACLU is asking OLA to sponsor a \$1,200 table at their Foundation 2007 McNaughton Award dinner March 3rd. Following discussion, it was decided to not go forward with this contribution.

Membership dues rates posted on Website

Aletha just wanted to bring to the Board's attention that membership dues rates have been posted on the OLA website very nicely by Camila Gabaldon. Aletha arranged with Rachel Mendez to get the membership costs to show up initially on the website rather than having to get further into the website before being able to find out the charge.

Letter to Governor

The letter, which will be posted on the Hotline, thanked the Governor for the budget. It is included in the handouts. Governor Kulongoski's inaugural was held in Baker City. It was a great honor to have him there and everyone came from around town. Kulongoski is very approachable. He was asked about education and what were the chances of his education budget getting passed. The Governor thought there was a high likelihood that it would be passed. He said really most of the problems we have been facing have been because of the constraints of the double majority. He is working on changing this requirement.

Disaster Response Interest Group (DIRG) Interest Group

A Letter of Interest was sent to Aletha to see if we were interested in forming this round table. Requirements for establishing a roundtable are 25 signatures by petition and bylaws. The Executive Board may authorize the formation of this round table. One hundred dollars in seed money will be contributed by OLA.

b) Past President: Leah Griffith

One Book

The book selection for the sesquicentennial Oregon Reads has been more difficult than anticipated. The Committee was moving towards one direction and then decided the book they were thinking of wasn't perhaps the best (*Winter Kill*). Finding the right book is still a struggle and it feels like they are back to square one. Jim suggested *Stubborn Twig* by Lauren Kessler. It is the story of three generations of a family. The patriarch was an immigrant from Japan to Hood River where he became a very successful businessman. Their family had nine children. It is a straight history about the family, very engaging and a page-turner. The family faced great discrimination beginning in the 1920s with all the anti-Japanese feelings that is kind of reminiscent of what we hear about Mexicans today. It does connect with some of the things we hear today regarding illegal immigrants. It has echoes for today along the lines of the USA Patriot Act. The book is in print with the Oregon Historical Society press. Jim suggested the Committee talk with June Knudsen, Director of Hood River County Library, as she personally knows the family. It was suggested that perhaps the family could be involved. Hopefully, Lawson Inada will still be the Poet Laureate during this time as he was interned, as well, and knows the family. The Oregon Reads Committee is comprised of people who have done other Oregon Reads and their focus has been on novels. Gregory Lum thinks it is good to choose a historical book from a teacher's perspective. You can do cross-academic disciplines between literature and history.

Priddy Foundation

She has not received any information on the OLA grant request.

c) Vice President: Sarah Beasley (by phone)

The Joint Conference Committee is moving ahead with plans for the 2008 joint conference with WLA. They talked about speakers and themes. What emerged is a theme around currents and the river.

d) ALA Councilor: Carolyn Rawles-Heiser

Midwinter is next weekend in Seattle. Carolyn hasn't received much in the way of resolutions ahead of time. One resolution she did have is an ALA/APA policy statement regarding a minimum salary for librarians. Forty thousand dollars is the proposed minimum. Carolyn read the resolution. It was suggested that a specific dollar amount not be written but rather tied to teacher salaries. The Board did not give an official endorsement.

Carolyn gave an update on the closing of the EPA libraries. The EPA is sending a representative to Midwinter to talk about the issue. Leslie Berger wrote a good article on it and it's gotten some press coverage. There has been no funding provided to digitize the EPA library collections. The closing of the libraries has been stopped for now.

DOPA (Deleting Online Predators Act) is apparently dead for now. It really rushed through Congress. All legislators in Oregon voted for it.

ALA elections will be held in March. The voting will be online. Leah brought up that OLA has not sent any officers to ALA for a number of years. Carolyn discussed Chapter Relations Training which is held at Midwinter each year. This training would benefit the OLA officers. Both OEMA and ACRL send officers. ACRL pays registration and per diem but not hotel and airfare. OEMA pays their President-Elect and President to attend. OEMA also pays airfare, conference, per diem, hotel. *Leah made a motion that OLA sponsor the Vice President to attend ALA Midwinter and Annual conference with reasonable travel, hotel, per diem and registration (at the ALA member rate) with the amount to be determined in the OLA budget. 2007-\$1,000 for Annual. Seconded by Suzanne. Passed unanimously.* Additional funds can be requested from the Board if needed to cover expenses.

e) PNLA Representative: Steven Engelfried

PNLA Board meets a month from January 12th so he will have more information next meeting. He passed around a draft brochure.

c) OEMA Representative – Gregory Lum

OEMA is having their Board meeting on February 3rd in Portland. He will make the 2010 joint conference proposal then. Gregory reminded the Board of their name change to Oregon Association of School Libraries.

f) Member at large: Ken Watson
Absent

5. TASK FORCE REPORTS

a) Advocacy – Pat Duke (unconfirmed)
Absent

Aletha encouraged Pat to attend ALA advocacy programs in Seattle. He felt the programs did not have the same focus what the task force is working on now so he will not be attending.

b) Task Force Web/Membership Manager Position - Aletha reports

This was approved last meeting and \$9,000 was budgeted. We are waiting to have the RFP for the task force go out.

c) Vision 2010 Redux – 1) e-Services 2) Statewide catalog discussion minutes*

Jim reported last meeting on the statewide catalog discussion group. Aletha has sent out the minutes taken during the meeting. This discussion is continuing to evolve.

Jeremy Frumpkin from OSU is taking the lead on the e-Services tasks and objectives. Joanna Rood is working on this, too. Mid March is the target for some information outlining the goals and objectives. Budgeted \$3,500 for the brainstorming meeting at McMennamins or possibly at OSU. Andrew Cherbais and Kristen Starns from Corvallis were suggested as joining the meeting.

6. DIVISION REPORTS

a) Academic/ACRL/OR: Janeanne Rockwell-Kincanon
They are working on their OLA conference programs.

b) Childrens Services Division – Karen Fischer

The Committee held the Mock Caldecott last Saturday, February 6th. Steven Engelfried and Nell Colburn of Multnomah County Library did a good job of explaining the Caldecott process. Karen's handout lists the winners of the Mock Caldecott. The CSD Summer Reading preparation workshop will be held March 16 at Salem Public Library. They are also working on their program for Conference.

c) Oregon Young Adult Network (OYAN) April Witteveen (absent)–report below

Report included in handout. They are still collecting nominations for the OYEA award and Mock Printz.

d) Public Library Division (PLD): Linda Lybecker

PLD Standards for Public Libraries – report attached

Handout of proposed changes to the standards for staffing requirements were brought to the Board for approval. Discussion took place on the salary and benefits package of all library staff. Aletha discussed the most important sentence to have in all the standards is “Support staff at all levels shall receive salary and benefits package with parity to similar positions in same jurisdiction or in other local government bodies in the community”. New in Adequate Standards is “Budget funds equal to 2% of the total budget on staff development direct costs”. These are industry standards not just library standards. One of the goals is to have at least something that all libraries can aspire to. Everything in “materials” was combined into a percentage. *Linda moved the Public Library Standards are approved as presented by the Public Library Division with the change of adding the sentence under Adequate Staff that starts with “Provide a salary and benefits package at or above the median” to the Threshold Standards section. Steve Skidmore seconded. Passed unanimously.* An amendment was added to *Take out the Year 2000 out of the title of document 2000 Public Library Standards. Linda moved, Julia Longbrake seconded. Passed unanimously.*

PLD will be sending out applications for the OLE award dinner shortly.

e) Support Staff Division (SSD): Suzanne Sager

Their meeting was not held last month due to confusion over the meeting date. They will meet later in January.

7. COMMITTEE REPORTS

a) Conference: Lynne Mildenstein – report attached

Absent.

Report was a task update on the conference.

b) Continuing Education: (Vacant) – role under discussion

c) Honors and Awards: Connie Bennett

Absent

Scholarship – Gary Sharp (absent)

Handout on the changes to the scholarships and awards was faxed during the meeting.

d) Intellectual Freedom: Bob Kingston

Absent.

Submitted a brief report from the Committee regarding working on their conference program.

e) Library Development and Legislation – Janet Webster
Absent.

Legislative Committee meeting is on January 16. Legislative Day is February 7. Twenty appointments with legislators have been made so far. CSD will have the picture books available for legislators. Sandy Ohlmstead (acting as a private citizen) will be helping BJ Quinlan with the picture books. Diedre Conkling deserves our thanks for the wiki and her updates on the listservs.

f) Membership: Camila Gabaldon
Absent

Jeanne Rockwell-Kincanon reports for Camila. MemberClicks forms have been changed to only one form in order to help the McCulleys. They have activated a web module and used Conference Committee members' access as testers. The Membership Committee still needs two members. A meeting has been planned for after midwinter. Camila is trying to track down non-renewing members and find out why they are not renewing.

g) Nominations Committee: Leah Griffith

Leah is looking for two volunteers to help her on the Committee. One needs to be from a public library. They are looking for treasurer, secretary, and president-elect candidates.

h) Publications Committee: Loretta Rielly
Absent

Aletha reported that this Committee is doing the OLA Quarterly now. Quarterly went out over Christmas.

i) Resource Sharing: Mary Jane Fisher, Wes Stevens
Absent

Terri Washburn reported that the OLA LSTA Orbis Courier grant is scheduled to start in February.

8. ROUNDTABLE REPORTS

BIGOR: Heidi Senior

Absent

DIGOR: Kelly Peterson (by phone)

They are working on a memorandum of understanding to transfer the regional collection to the Oregon State Library. Discussions are still being held on how to divide the collection by SuDoc. The roundtable hopes to meet by the end of January with the involved directors and then with the State Library in February. They plan to have something more complete by DIGOR's meeting in April.

IRRT: Bruce Flath

The Committee is now working on the Horner Exchange between Fujian province in China and Oregon librarians. Currently librarians exchange in the same year, every third year. In July IRRT will host the Chinese librarians. Instead of individual libraries hosting them, it will be an IRRT function. The Host Committee will be putting together soon where the Chinese will be staying. It will probably be at PSU housing. IRRT has a whirlwind schedule for the Chinese but they will try to not wear them out. Email Bruce bflath@mtangel.edu any ideas you have of places you think they should see or if you are willing to help out. The Chinese are looking for Oregonians to come to China to teach them specific expertise. The Chinese come to Oregon for more of an educational tour which includes sightseeing. Four librarians from the Chinese delegation and three from Oregon will be exchanged.

Bruce has started redesigning the website for IRRT.

LIBRARY DISTRICTS: Diedre Conkling

Absent

LIRT: Kate Gronemeyer

Absent

OUTREACH: Bryn Wittmayer

Absent

REFERENCE: Lee-Ann Flandreau

Absent

SOCIAL RESPONSIBILITIES: Deidre Conkling

Absent

TECHNICAL SERVICES: Shelly Bodamer

Absent

VOLUNTEER SERVICES – Brenda Herren

Absent

9. ADJOURNED at 2:58 PM

NEXT MEETING: MARCH 9, 2007 AT TIGARD PUBLIC LIBRARY